

MACA eNews Summer 2025

Message from the President

Happy Summer to all! The conference truly feels like the official start of the summer months, and what a remarkable conference it was! Heather Smith and her committee outdid themselves, creating an unforgettable experience. For those who might have missed it, the conference also served as an introduction to some of the upcoming classes designed to help participants retain and obtain their certifications. A special acknowledgment goes to Colleen Massey-Skaggs for her tireless efforts and dedication in organizing and revising the certification process—an invaluable contribution.

The Social on Wednesday evening during the conference was undoubtedly a highlight, with plenty of fun activities like musical chairs and limbo. A huge thank-you to Jada Tittle and Region 5 for their hard work, as well as to Angela Davis and the many volunteers who ensured the success of the social and the raffle basket room. Region 5's admirable efforts raised over \$8,000 at the Spring conference, and we eagerly anticipate the contributions they'll generate for Recovery House at the Fall Conference.

Speaking of the Fall Conference, mark your calendars! It is set to take place from October 7th to 10th at Stoney Creek in Columbia, MO. I have no doubt that Heather and her dedicated committee will once again deliver a packed agenda filled with valuable learning opportunities. We look forward to another outstanding event!

A huge shoutout also goes to Jena Brown and her team for the Networking Gathering. They did a fantastic job and was a huge success. Also, a special thanks to Chiara Ogle and her team with having a session with new clerks for showing them around the property and welcoming them. A tradition that should and will be continued.

I also want to take a moment to express my heartfelt gratitude to LaJohna Wooldridge for her unwavering support and constant guidance as I prepare for my presidency. Her thoughtful calls and encouragement have been invaluable, and I am truly inspired by her dedication. I hope to follow in the footsteps of LaJohna Wooldridge and all the past presidents, continuing their vision of growing this organization while providing the training and mentorship that are at its very core. Together, we will strive to nurture a vibrant community that empowers each of us to reach new heights.

Looking forward in seeing everyone at the Fall Conference.

RUTH RASK, PRESIDENT

Board Member

Spotlight



Sylvia

Deering

Sylvia has been the Court Administrator for the City of Pineville since January 2015, the same year she joined MACA and SWAGA. From May 2017 to May 2021, she served as Treasurer for the Southwest Association of Court Administrators Board. In May 2018, she earned the title of Certified Court Administrator, expanding her responsibilities further in September 2019 when she took on Lanagan and Southwest City Municipal Divisions Courts, followed by Goodman Municipal Division in March 2020. Her dedication to professional development continued in May 2021 when she achieved the designation of MACA Advanced Certified Court Administrator and stepped into leadership roles as SWAGA Board Vice President and MACA Region 5 Representative. In May 2022, she became President of SWAGA. In September 2022, the Supreme Court appointed her as a member of the Municipal Clerk Education Committee, a role she continues to serve with distinction. Her leadership expanded further in October 2024 when she was appointed MACA Secretary, where she currently serves.

Sylvia is currently attending the Missouri Court Management Institute, committed to enhancing her expertise. Passionate about mentoring and educating new clerks, she continually seeks opportunities for growth and embraces the evolving nature of her profession.

Beyond her career, Sylvia cherishes her family life. She is happily married to her high school sweetheart, and together they have three children—Anthony (24), Adison (19), and Shylynn (18). She takes immense pride in being their mother, encouraging them to pursue lifelong learning and personal growth while always cheering them on as their biggest supporter.

MACA EXECUTIVE BOARD

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REGION 7

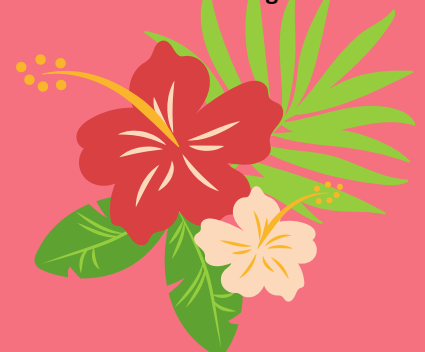
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Committee: Legislative



Welcome the new members of MACA

Jacquita Archie - Riverview

TaKaila Howard – Riverview – PA Clerk

Angela Pulsrok – Oronogo

Arlett Romero – Riverside

Shannon Smith – Kearney

Gypsy Spear – Claycomo

Victoria Wilson – Diamond

Jeanette Yount – Arnold – PA Clerk

Sally Landeck - Chesterfield

Madison Cox - Claycomo

Miesha Goliday - St.Louis County





What a great Pajama Party social we had at the Spring Conference!

Thank you Region 5 for all your hard work putting it together



*Do you want to become more involved
in MALA? Joining a committee is a
great way to do that!*

Committee Sign Up



**You can sign up for multiple
committees!**

2025 MACA FALL CONFERENCE

Save the Date

OCTOBER 07, 2025 - OCTOBER 10, 2025

STONEY CREEK HOTEL - COLUMBIA
2601 S. PROVIDENCE RD
COLUMBIA, MO 65203

Registration and hotel information will be sent
out soon!



2025 MACA FALL CONFERENCE

You don't want to miss this one! Dr. Marty Casey will serve as the emcee and deliver the opening and closing plenary sessions for the conference. We will also feature sessions on professionalism across social media, a mock VIP panel, separation of duties between court and PA, breakout sessions on case processing and much more. Additionally, there will be an overview of new certification requirements followed by Q&A.

Agenda will go out with registration

2025 MACA Fall Scholarship Application

Guidelines are:

Applicant must be a Court Administrator, Court Clerk or Prosecutor Clerk.

**Applicant must be an active member of MACA
Applicant must be certified or working towards certification.**

Applicant must agree to the recipient's requirements:

- 1. Recipient must file and application by August 30, 2025, deadline.**
- 2. Recipient's application MUST be fully completed.**
- 3. Recipient must submit a written expense report with receipts upon return from conference**
- 4. Recipient must sign an agreement to volunteer a minimum of three (3) hours to be as scheduled by the MACA Board during the Fall Conference.**



MACA CONFERENCE SCHOLARSHIP APPLICATION FALL 2025

Name: _____

Court Name: _____

Mailing Address: _____

City & Zip: _____

Business Phone: (____) _____

E-mail Address: _____

Please check one: Court Administrator/Clerk _____ Prosecutor Clerk _____

Court Administrator/Clerk for _____ months/years (circle one)

Prosecutor Clerk for _____ months/years (circle one)

MACA Member Since: _____

MUNICIPALITY INFORMATION

City Population: 10,000 or UNDER OVER 10,000

Number of Full-Time Court/Prosecutor Clerk (circle one) Employees: _____

Number of Part-Time Court/Prosecutor Clerk (circle one) Employees: _____

_____ Work Hours per week/month (circle one)

Does your court collect \$1.00 from court costs for the Judicial Education Fund (JEF)? [§479.260](#)

*Yes No (Court Clerks Only)

If YES, please document the amount collected in last fiscal year: \$ _____

Amount budgeted for Travel/Education for Municipal Court/Prosecutor Clerk employees:
\$ _____

Are any travel expenses assumed by the Administrator/Clerk?

*Yes No

If YES, explain: _____

*****A copy of your budget for the last fiscal year MUST be included with this application*****

MACA USE ONLY—

Date Application Received: _____

APPLICATIONS MUST BE RECEIVED BY 4:00 PM ON AUGUST 31, 2025

MAIL TO: Joyce Lee
Frontenac Municipal Division
10555 Clayton Rd
Frontenac, MO 63131
Ph: 314-994-3204
Fax: 314-926-1290
Joyceleeregion1@gmail.com

Donation DRIVE

MACA CONFERENCE
FALL
OCTOBER 7TH-10TH, 2025

DONATION DROP OFFS WILL BE IN THE RAFFLE ROOM

ITEMS NEEDED

- LAUNDRY DETERGENT
- DISH SOAP PAPER
- TOWEL TOILET PAPER
- TAMPONS PADS TRASH
- BAGS SOCKS
- HAIRBRUSHES RAZORS
- NAIL FILES NAIL
- CLIPPERS CHAPSTICK
- CLOROX WIPES ALL
- PURPOSE CLEANER
- TOTES
-
-
-
-
-
-

**LOOKING FOR VOLUNTEERS
FOR THE RAFFLE BASKET
ROOM AS WELL!
QUESTIONS? PLEASE
CONTACT JADA TITTLE 417-
876-4821
COURT@ELDOMO.ORG**

**REGION 5 IS COLLECTING DONATIONS
FOR ESSENTIAL HYGIENE PRODUCTS
FOR WOMEN ON
THEIR WAY TO RECOVERY!!**



**HELPING HANDS
FOR A
BETTER COMMUNITY
WOMEN'S SHELTER
AND RECOVERY**



HELPING HANDS FOR A BETTER COMMUNITY WOMEN'S RECOVERY

A non-profit organization dedicated to supporting women in our community as they recover from drug addiction. Having come through recovery ourselves, we understand how hard it is for women dealing with addiction to get on their feet without a safe living space. Our program includes providing a supportive home shared with other recovering women, and access to stable jobs, reliable transportation to essential recovery activities. We want all the women to break free from addiction and achieve long-term stability.





HELPING HANDS FOR A BETTER COMMUNITY WOMENS SHELTER AND RECOVERY

Contact Info:

Jada Tittle

411-816-4821

court@eldomo.org



Donate a Basket

MACA Fall Conference October 7th - 10th, 2025

Clerk Shout Out's

I came back out of retirement in 2022 to help in Claycomo to get SMC up. Through a wierd turn of events I ended up working Claycomo and Oakview Courts alone from December of 2024 until Feb 2025.

If it wasn't for Peggy Doss, who was the Court Administrator at Sugar Creek, (Now a PA clerk in Lexington) and Toni Rizzutti, Court Administrator for Parkville I would have drown in the weight of 2 courts.

Their support was amazing. They gave me more support than I can put into words. They were there when it was not convenient to be. The workload was overwhelming and Peggy helped me in Claycomo BEYOND!

Toni is still helping me in Oakview. I have joked with them both that if I won the lottery I'd buy them cars and houses to try to pay them back. Not just for the physical support. But, the emotional support they were for me during a really hard time. These women are what are world should have more of!!

- Dawn Coonce

I would love to give a shout out to Ruth from the city of Town & Country. I am a newer clerk who is newer to this position as well as still getting to know all the process as well as still learning all the court rules. Ruth has been a life saver with any questions that I have. She has always answered everything that I needed as well as followed up to make sure that I was still doing great. I truly appreciate all that she has done.

-Natasha Foley

I'd like to recognize Court Administrator Laura Ellis from Belton Municipal Court. She is usually my "go-to" for help and I call her often! She always knows the solutions to any of my questions. Laura has a very busy court but never makes me feel like I'm disturbing her. She is a great resource that I'm very thankful to have.

- Becky Lewis

Shout out to Rochelle Stoddard Sugar Creek Municipal Court, she is new to the court in September and doing a great job!

-Peggy Doss

Kim Castillo for always having everyone's back, having an open line of communication, and for being flexible.

- Amber Sutherland

I would like to shout out Ruth Rask who started here last July and has done a wonderful job in getting us on the right path.

- Yvonne

I would like to give a shout out to my court assistant, Duana Barry. She held down both courts (Velda Village Hills and Uplands Park) while I was out for shoulder surgery (3-18-2025 thru 6-2-2025). Also, thanks to all the other city court clerks that helped her when needed. I truly appreciate you all.

- Patricia White

Anna Gabler: for having a positive and open attitude at work and in life. You are the most patient trainer!

- Amber Sutherland

Amanda Entrekin: for never being too busy to help a fellow clerk.

- Amber Sutherland

Certifications

The association currently offers its members three levels of certifications for court clerks; Certified Court Administrator (CCA), MACA Advanced Certified Court Administrator (MACCA) and Advanced Certified Court Administrator (ACCA).

The association offers one level of certification for prosecutor clerks; Certified Prosecutor Clerk (CPC).

To see the new requirements for each certification level, go to our Policy and Procedures on the website.

All Applications are available to fill out on the website:
<https://www.macamember.com/>

Certification deadline is March 1, 2025
Members are encouraged to turn in applications throughout the year.

This is the last year to send your applications under the old certification requirements.