

MACA eNews

Summer 2024

Message from the President

Hello Summer, I have been waiting for you! The Spring season graced us with its vast array of beautiful flowers blooming everywhere and now we are experiencing the long days and warm nights that are clearly signs that Summertime has arrived! Family vacations that include, chasing summer dreams, picnics, barbecues, sun, sand and serenity, lazy days and endless summer adventures are igniting the inner essence of your spirit!! Summer is here!!

It was such a pleasure to see and hear all the enthusiasm expressed to kick-off our MACA 2024 May Annual Conference!! All the smiles, laughter words of encouragement and shared compliments daily was surely the highlight of the week. I've always heard that a smile travels a long way! Thank you for being "All In!"

Our Professional Development Director, Stacey Fields, and the education committee worked diligently to come up with an agenda that meets the needs of every member in the MACA organization. This agenda includes the proper educational tools, knowledge, and resources to enhance your job skills. Sessions were held to assist with the challenges that we are faced with at work or in our personal life. The goal is to give you a healthy balance of higher learning! --- A special "thank you" to Belinda Pearson who facilitates our event, for all that you do-to make sure all runs smoothly during registration and other matters that may arise during our week conference. Mission Accomplished!!

For the first time, there was a networking event held on Sunday, hosted by Shantel White and her committee. Monday was the first official day of conference and May being "Mental Health Month" the education committee included a special certification training session for our members who received a certificate, another tool added to your belt. Both sessions were filled to compacity. It was another great resource used to meet the needs of our members and the constantly changing culture of the court and the people we serve.

A Huge Shout-Out to Dawn Hendricks and Region 4! Fantastic Job!!!! What a well-planned, well executed, and well-attended Murder Mystery!!! The entire room were dressed in their Roaring Twenties attire, I forgot that I was in the year 2024. The room was filled with fun, laughter, dancing and a party that seemed as though it would never end!

A couple of things, pending legislation that came from Governor Parson:

ARRESTS FOR TRAFFIC VIOLATIONS (Sections 307.018 and 556.021)

This act provides that no court shall issue a warrant of arrest for a person's failure to respond, pay the fine assessed, or appear in court with respect to a traffic violation issued for an infraction. In lieu of the warrant, the court shall issue a notice of failure to respond, pay the fine assessed, or appear, and the court shall schedule a second court date for the person to respond, pay the fine assessed, or appear. If the driver fails to respond to the second notice or the pay the fine, the court may issue a default judgment for the infraction. The driver may appear in court after a default judgment to show proof the fine was paid.

My suggestion will be to speak with your Municipal Judge for his or her interpretation of this legislation prior to making any drastic changes to your court processes. The key word referenced in SB754 is “infraction” many believe that municipal courts are ordinance violations not an “infractions.”

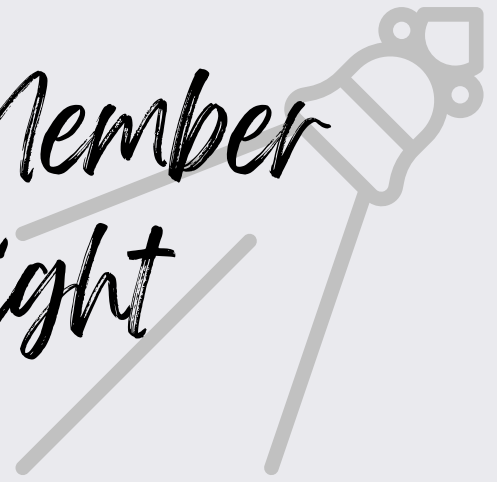
A final reminder of the Fall Conference which will be held on October 8-11 at the Hampton Inn and Suites in Columbia, MO. Please see the Newsletter for all the details.

In times like these, embrace the “S’s” of Summer; Add some Sweet Summertime Smiles, Sunshine Serenade Vibes, Sandcastles, Sweet Tea, Summer Sunset Soiree and Splash into Happiness filled with forever made Sun-kissed memories!! Life is Short so make it Sweet! And when you are unable to find the Sunshine, Become the Sunshine!!

Your MACA President ,LaJohna R. Wooldridge



Board Member Spotlight



As the Court Administrator for the City of Pleasant Hill, Whitney Weber is both diligent and committed to her profession.

She started in 2012 working for the Cass County Circuit Court utilizing JIS and after learning all things from Criminal cases, Garnishments, Small Claims, Traffic and Domestic cases, she soon became supervisor over the Domestic Relations division.

Weber was the guest speaker for a Statewide clerk college in 2015 where she taught other clerks case processing that included divorces, name changes, paternity cases and protection orders. After 6 years at the Circuit Court, Whitney wanted to expand her knowledge about the courts and accepted a position as a Prosecutors clerk with the City of Harrisonville.

Whitney's passion was working in the courts and she always knew her ultimate goal was to have her own court.

A year later Whitney applied for and was offered her current position as Court Administrator for the City of Pleasant Hill.

Whitney is an active member with MACA (Missouri Association of Court Administrators) where she currently holds the Region 6 director position and serves as the head of the Automation & Technology Committee. Weber also serves as a member of the education committee for this organization.

Aside from the State MACA Board, Whitney is also a member of WACA (Western Association of Court Administrators) where she has held the position of Education Director, Treasurer, and currently holds the position of President.

In her free time, Whitney enjoys sand volleyball, Attending Sporting KC Games, woodworking, gardening, weightlifting and spending time with her children

Whitney is married and has 4 boys.

MACA EXECUTIVE BOARD 2023-2024

PRESIDENT

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REGION 5

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REGION 9

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Committee: Continuing Education

PROFESSIONAL DEVELOPMENT

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REGION 4

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courtclerk@bonneterre.net
Committee: By-Laws/P&P

Welcome the new members of MACA

Mike Bracken – Grandview

Kathryn Menne – Wentzville

Tina Tate – Branson West

Jessica Booher – Christian County Circuit Court

Danni Mynatt – Christian County Circuit Court

Erika Coker – Kansas City

Miaisha Davis – Kansas City

Long ho – Kansas City

Stacy Sanders – Kansas City

Sliyah Thomas – Kansas City

Brandi Young – Bridgeton

Kelly Wheeler – Reeds Spring

Shauna Jones – Clever

Ebonie Smith – Berkeley

Kevin Buell – Kansas City

Barbara Schlitt – Manchester

Christina Droege – Webster Groves

Christal Tamargo – Lee's Summit

Theresa Hill – Ferguson

Felicia Holbrook – Rock Hill

Laverne Thomas – St. John



What a great Roaring 20's social at the Spring Conference.

Thank you Dawn Hendricks and Region 4 for all your hard work putting this together



2024 MACA Fall Conference

October 8, 2024 - October 11, 2024

Hampton Inn & Suites
1225 Fellow's Place Blvd
Columbia, MO 65201

Registration fees:
\$250.00 - member
\$300.00 - non-member

Registration and hotel information will be sent out
soon!



NEW Conference website & Mobile App

Starting 2024 Fall Conference there will be a change in the conference registration process and the conference app. We have moved from the Cvent app to Whova app.

Your board wanted to move to a more streamlined system. Members will get an email when the event is ready that will provide a link to the conference website. On the conference website you will be able to see the agenda/ speakers, register/pay for conference and more. There will no longer be a separate registration brochure or registration form.

The conference app is user friendly and will still have the conference sessions, attendees, speakers, etc.

There will also be changes to the on-site sign-in at the conference. These changes will streamline and improve the check in process.

2024 Fall Conference website will be available soon.

2024 MACA Fall Scholarship Application

MACA is accepting applications for 1 Court Clerk and 1 Prosecutor Clerk to attend the Annual Fall Conference. The scholarship covers conference registration for the recipients.

Guidelines are:

Applicant must be a Court Administrator, Court Clerk or Prosecutor Clerk.

Applicant must be an active member of MACA
Applicant must be certified or working towards certification.

Applicant must agree to the recipients requirements:

1. Recipient must file an application by the August 30, 2024 deadline.
2. Recipient's application MUST be fully completed.
3. Recipient must submit a written expense report with receipts upon return from the Conference.
4. Recipient must sign an agreement to volunteer a minimum of three (3) hours to be as scheduled by the MACA Board during the Fall Conference.



MACA CONFERENCE SCHOLARSHIP APPLICATION FALL 2024

**MANDATORY
3 HOURS OF
VOLUNTEER
SERVICE DURING
THE MACA
CONFERENCE**

Name: _____

Court Name: _____

Mailing Address: _____

City & Zip: _____

Business Phone: (_____) _____

E-mail Address: _____

Please check one: Court Administrator/Clerk _____ Prosecutor Clerk _____

Court Administrator/Clerk for _____ months/years (circle one)

Prosecutor Clerk for _____ months/years (circle one)

MACA Member Since: _____

MUNICIPALITY INFORMATION

City Population: 10,000 or UNDER OVER 10,000

Number of Full-Time Court/Prosecutor Clerk (circle one) Employees: _____

Number of Part-Time Court/Prosecutor Clerk (circle one) Employees: _____

_____ Work Hours per week/month (circle one)

Does your court collect \$1.00 from court costs for the Judicial Education Fund (JEF)? [\\$479,260](#)

*Yes No (Court Clerks Only)

If YES, please document the amount collected in last fiscal year: \$ _____

Amount budgeted for Travel/Education for Municipal Court/Prosecutor Clerk employees:
\$ _____

Are any travel expenses assumed by the Administrator/Clerk?

*Yes No

If YES, explain: _____

*****A copy of your budget for the last fiscal year MUST be included with this application*****

MACA USE ONLY—

Date Application Received: _____

APPLICATIONS MUST BE RECEIVED BY 4:00 PM ON AUGUST 30, 2024

MAIL TO: Chiara Ogle
Pacific Municipal Division
300 Hooven Drive

Ph: 636-257-4553 x218
Fax: 636-257-6648
cogle@pacificmissouri.com

CCA, MACCA, ACCA, CPC Certifications

The association currently offers its members three levels of certification for court clerks; Certified Court Administrator (CCA), MACA Advanced Certified Court Administrator (MACCA) and Advanced Certified Court Administrator (ACCA).

The association offers one level of certification for prosecutor clerks; Certified Prosecutor Clerk (CPC).

To see the requirements for each certification level, go to our Policies & Procedures on the website.

All applications are available to fill out on the website:

<https://www.macamember.com/>

Certification deadline is March 1, 2025
Members are encouraged to turn in applications throughout the year.

Calling all members! Raffle baskets are needed for the Fall Conference!! If you are able to donate please let your region director know.

**2024 MACA
CIVIC PROJECT**

**MISSOURI LAW ENFORCEMENT FUNERAL
ASSISTANCE TEAM**

**Help us make this
year's civic project a
success!**





Ruth Rask will be making cups that will be available for pick up at the Fall Conference.

Order forms will be sent out soon with sizes available.



Attention Charter Associations

Each Charter Association shall be responsible for ensuring that a financial review of their Charter's books is done annually. A copy of this financial review shall be submitted to the Executive Board of MACA to be filed with the Association's Treasurer's records.

NOTE: Does not have to be a CPA, but must be an outside source. MACA shall not be liable for any promises, obligations or contracts that are negotiated, signed or executed by the Charter Associations.

Clerk Shout Outs



*Karen Underwood
Concordia Municipal
Division*

She is a one-person court and has done a great job since taking over!

She is calm but determined and I love her cheerful smile!

Submitted by: Jennifer LeBlanc
City of Odessa



*Wendy Seabaugh
City Of Jackson Municipal Division*

Wendy went way above and beyond helping me with getting cases out of Gworks into SMC. I don't think I could have done it without her. I met her at the Columbia conference and we started chatting about it. She sent me screen shots of how to do the process and the email of her SMC contact and I called her when I struggled. I really appreciate all the help of all the clerks that have helped me, but she popped to my mind when I got your email.

Submitted by: Dulcey Riggs-Spurlin
City of Houston