

MACA REPORTER

A Publication of the Missouri Association For Court Administration

VOLUME 61

www.macaonline.net

WINTER 2005

2004-2005 MACA OFFICERS

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Andrea Holland, Sullivan

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Janet Gustin, Liberty

PROF. DEVELOPMENT DIR.

Pam DeVault, Lee's Summit

SUBMIT ARTICLES TO:

Glenda Atkinson
Court Clerk
205 North Main
Cameron, MO 64429
fax: 816-632-1067

A Word From the President

As I sit to begin my next to last article for the MACA Reporter as your President, I am amazed...when I was sworn in two years ago as the President, one of the scary tasks before me was writing this column. I thought to myself, you will have to do this eight times total. What are you going to have to say to these people that will be of any value to them? If you save your Reporters, you will always find me wondering what to say but then never, ever at a loss for words once I begin. And this time promises to be no different.

I need to tell you that the Annual Conference will be in May, 2005. The Education Committee is working hard to get the brochure out in the next few weeks. You are able to make your reservation at Tan-Tar-A if you haven't taken care of that task yet. The theme this year is "Leadership: Credibility in Action." Make plans to attend...it will be one of the best conferences yet!

I also need to say that this is the year that we elect a new President Elect, Secretary, Treasurer, Professional Development Director, Membership Director and the Odd Numbered Regional Directors. And I am sad to say that, to date, there are not many Declarations of Candidacy on file with the Nominations Committee. MACA belongs to the members, but the members need to get involved so that MACA can continue to grow. You have until March 15th to file for a Board position...please, get involved! You won't regret it one bit.

However, after having said all that...I also feel in these next two articles, I need to express my heartfelt "Thank You" to each of the members who put me in this position. My road to the Presidency was somewhat rocky at the beginning. I had filed for a Director at Large (many years ago) and wasn't chosen to fill that position. Then I ran for the Region 8 Director, but had to withdraw my name at the last minute, because I was expecting a child and miscarried at the Conference that year. Then late, I was elected as the Region 8 Director, then the Treasurer; next came the Secretary and then finally the President Elect. It has taken me about 10 years to get to this position with MACA, and I can say that I have not regretted one minute of it! I have met, over the years, friends who will be with me for the rest of my life, whether we all continue on in the Court business or *someday* get lucky enough to retire. I remember the first person who spoke to me at the Annual Conference in 1988. That person gave me the drive and determination to want to make other first time attendees not feel alone. I have had friends who helped me through that difficult time when I lost my baby, and then others who helped me with the loss of my Grandma two years ago...but those same friends also helped me celebrate the births of my three children: Jordan, Lydia and Benjamin. I truly am blessed to be a member of this organization. And it has been my honor to be able to serve you in the capacity as your President. It has been a life changing experience for me. I hope that in ten years, some member will be able to say, "The first person I met at my first conference was Andrea Holland from Sullivan and she made me want to get involved and do all I could for MACA."

Until next time,
Andrea

APPROVED MUNICIPAL COURT AUTOMATED COMPUTER SYSTEMS

The Missouri Supreme Court, State Judicial Records Committee reviewed the automation information submitted by the following computer vendors:

<p>ACS Advanced Computer Systems, Inc. 811 N. Main, P.O. Box 758 Harrison, AR 72601 870-741-5447</p>	<p>Casell Municipal Software Package P.O. Box 100 Spanish Fork, UT 84660 800-243-8275</p>
<p>Computerized Court System Delores McCombs & Associates 4315 Treadway Lane Edmundson, MO 63134-4121 314-423-0845 deloresmccombs@swbell.net</p>	<p>IMDS & IMDSPPlus Regional Justice Information Service Integrated Metropolitan Docketing System 4255 West Pine Blvd. St. Louis, MO 63108 314-535-1950 www.rejis.org</p>
<p>INCODE Tyler Technologies 5808 4th Street Lubbock, TX 79416 800-646-2633</p>	<p>Summit Data Technologies, Inc. 14225 Dayton Cr., Suite 4 Omaha, NE 68137 402-891-0711</p>
<p>SMART Public Safety Software, Inc. 405 Main Cedar Falls, IA 50613 9-266-8100 www.smartpass.com</p>	

The documentation provided by these vendors indicates the following system requirements identified in Supreme Court Operating Rules 1, 2, and 4 are being met:

COR 1.04	Uniform Case Number	COR 4.24	Confidential Records
COR 1.05	Uniform Charge Codes	COR 4.26	Expunged Records
COR 1.06	Uniform Court Action Codes	COR 4.28.2	Reporting to the Office of State Courts Administrator
COR 1.07	Attorney Identification	COR 4.51	Uniform Accounting System Mandatory
COR 1.10	Control of Automated Systems and the Security Guidelines	COR 4.52	Accounting Records
COR 2	Public Access to Records of the Judicial Department	COR 4.53	Pre-Numbered Receipts
COR 4.03	Official Court Record	COR 4.54	Cash Control Records
COR 4.04.3	File Numbers	COR 4.55	Case Fee Records
COR 4.08.1	Court Docket Sheet or Backer Sheet	COR 4.56	Open Items Records
COR 4.09.1	Index to Cases	COR 4.57	Uncollected Costs, Fines and Judgments
COR 4.14.1	Judgment Index: Criminal/Municipal	COR 4.58	Investment Records

Based on the standards provided by the vendors, as well as the understanding that the municipal courts meet the standards outlined in Court Operating Rules 1, 2, and 4 in their entirety, the State Judicial Records Committee agrees that these computer applications may be used as municipal automated case management systems.

Please refer any question or concerns to Carrie Wolken, Office of State Courts Administrator, at 888-541-4894 or via e-mail at Carrie.Wolken@courts.mo.gov.

MACA BOARD OF DIRECTORS 2004-2005

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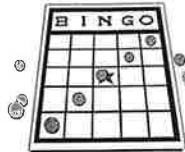
SOCIAL ACTIVITIES FOR 2005 ANNUAL CONFERENCE

On Tuesday, Wednesday & Thursday at the luncheons we will be giving away door prizes. Remember to bring your business cards for the drawings. We will be providing some blank cards for those who do not have business cards. We will be collecting them at the door as you enter for the meals on Tuesday and Wednesday. On Thursday, your lunch box may contain a slip of paper that will let you know if you are a lucky winner.

On Wednesday evening there will be an "after hours bowling party" from 9 p.m. to 11 p.m. The only expense to you may be a \$2.00 charge for shoe rental. Even if you don't bowl it is great fun just to watch.



On Thursday evening from 7:30 p.m. to 9:30 p.m., Powers Entertainment will be entertaining us with some special fun: BINGO & GAMES! Popcorn will be provided and a cash bar will be available. We will have games and bingo just for the clerks, some for the kids and some for everyone else.



On Friday we will be giving away the Tan-Tar-A stay and any other large gifts at the close of the conference. You will need another business card for this drawing that will be collected at the door as you enter the session.

The Social Committee hopes that you all have a great conference and join in on the fun. You are all so good about bringing prizes to be given away and they are greatly appreciated by the Social Committee.

If you are an early morning walker, please contact Janet Stemm from the Joplin Court for information about the Early Bird Walk.

MUNICIPAL E-MAIL ACCOUNT THROUGH OSCA

If your court would like:

- ☑ Access to a common e-mail address book used by Missouri Judiciary such as the Supreme Court staff, all circuit and associate judges, all circuit, associate and probate clerks, all juvenile officers and their support staff, and all OSCA staff including the Help Desk.
- ☑ Access to the Municipal Clerk Manual electronically.
- ☑ Access to the Missouri Court Information Center database, which contains information such as court operating rules, legislative updates, calendar of events for the Judiciary, court forms, etc.
- ☑ Access to confidential discussion groups for judges and clerks.

Please contact the Office of State Courts Administrator at 888-541-4894 or via e-mail to OSCA.Help.Desk@courts.mo.us for registration information. The court will only be responsible for a computer and an internet service provider.

THE 2005 SOCIAL COMMITTEE REQUESTS YOUR HELP

We need each of you to bring two of your business cards for the drawings at the conference-luncheons on Tuesday, the 24th, and Wednesday, the 25th, and Friday, the 27th, for the drawing at the end of the conference (the Tan-Tar-A gift certificate).

CALL FOR CONFERENCE VENDORS

We are in need of vendors for the 2005 MACA Conference. If you have any ideas or names of vendors that you would like to see at the conference, please contact Julie Hohe at 314-868-9130 or riverviewcourt@birch.net. Also, if you use any of the vendors that are regularly at the conference, please remind them to send in their vendor applications.

DECLARATION OF CANDIDACY

This is an election year for Executive Board and odd-numbered Regional Directors. Elections are open to all Active members of the Missouri Association for Court Administration, Inc. An Active member must have their 2005 annual dues paid on or before March 15, 2005, in order to be eligible to vote. No other membership class may run for or hold a position on the Board of Directors.

**THIS DECLARATION MUST BE RECEIVED BY MARCH 15, 2005
BY THE NOMINATIONS COMMITTEE CHAIRPERSON.**

Please send this Declaration of Candidacy to:

Shara Meyer
Columbia Municipal Court
600 E. Broadway
Columbia, MO 65201
Fax: 573-874-7531

_____	President-Elect	_____	Region I
_____	Secretary	_____	Region III
_____	Treasurer	_____	Region V
_____	Member Director	_____	Region VII
_____	Professional Dev. Director	_____	Region IX

I hereby declare my candidacy for the above position of Director on the Board of Directors of MACA. I am an active member of MACA and will uphold the integrity of the office of which I am seeking. I am committed to improve the growth of MACA and will be attending the Annual Court Conference in May of 2005 at Tan-Tar-A, Osage Beach, MO.

Name (signature) Date

Court Years in Position

City, Zip Code Area Code, Phone Number

(continued on reverse)

MACA BUSINESS MEETING MINUTES
TAN-TAR-A TUESDAY, MAY 25, 2004 8:30 A.M.**Conference Welcome at 8:30 a.m.**

Conference Co-Chair Rick Thompson introduced the Tan-Tar-A representatives and they welcomed everyone. Conference Co-Chair Jammey Brandes discussed housekeeping items. She also reminded everyone to feel free to contact her or Rick if anything was needed during the conference.

President Andrea Holland opened conference at 8:45 a.m. At this time, Andrea introduced the Executive Board and Officers. Andrea thanked each board member for their hard work and dedication to MACA. Andrea then introduced the NACM representatives present: Larry Myers, Geoff Gallas, Frank Broccolina and OSCA representative Joe Silsby.

Presentation of Ballots

Shara Meyer presented the slate of directors for the 2004 election as follows:

- Region 2 Director Alberta Talken, Raymore Municipal Court
- Region 4 Director Wendy Seabaugh, Jackson Municipal Court
- Region 6 Director
- Region 8 Director Kathy Rogers, Rolla Municipal Court

Affirmation will be tomorrow at the Conference Meeting as there were no contested positions.

By-Law Amendments

Marlys Beeler read the first reading of the proposed by-law amendments as follows:

1. Who appoints the member for the nominations Committee?
By-law page 14; Nominations: states the committee members shall consist of an active member from each region. Executive Board shall appoint members.
2. By-law page 6: President: states it is the duty of the president to appoint committees.
3. Mass mailings to all members of MACA under the website MACAONLINE.NET must be pre-approved by the Board of Directors. The request shall be made to the Board of Directors in writing and notice of the Board's decision will be given within 48 hours.

Andrea recessed the meeting until Wednesday at 8:30 a.m.

Call to Order

Andrea Holland called the meeting to order at 8:31 a.m.

Determination of Quorum

Secretary Pam Jackson determined that there was a quorum present.

Approval of Minutes

Pam Jackson submitted the minutes from the May 2003 Annual Conference as printed in the Spring MACA Reporter for approval. Mary Ann Otto of Ste. Genevieve made the motion to accept the minutes with Frieda Hays of West Plains seconding the motion, the motion passed.

Treasurer's Report

Cindy Strangoener was not present so Andrea presented the Treasurer's report. The balance of the checking account was \$46,785.40. The balance of the Savings Account at the Columbia Credit Union was \$213.07. The balance of the CD at the New Era Bank was \$20,904.99, **with the total assets of MACA at \$67,903.46.**

A motion was made by Arllete Currington of Bel-Nor to approve the Treasurer's report with a second by Susan Keyser of Clayton the motion passed.

Committee Reports

Annual Conference

Jamney stated that the work on the conference was made easy by the Tan-Tar-A staff. She encouraged the members to enjoy the conference and if you have any problems to please contact either herself or Rick Thompson her Co-Chair for the Conference. Jamney stressed that the air conditioning was on and it was warmer at the front of the room.

Technology Report

Patty Cooper announced that there was a large amount of people using the website. She told that the way to get into the Membership directory was to use the word "MACA" and the password "member." She also reminded everyone that the website is updated three times a year.

Andrea praised Patty for all of the good work she has done on the website.

Announcement of Affirmation on Board Members

Andrea announced the appointment of Deb Freise of Moscow Mills as Region 3 Director and Glenda Atkinson of Cameron as Region 6 Director. A motion was made to accept all board appointments and affirmations by Aline Hollinger of Fredericktown with a second by Sharon Warren of Breckenridge Hills with the motion passing.

Legislation

Jamney Brandes announced that the legislation ended on the 14th at 6 p.m. Four bills have already been signed into law by the governor. Approximately forty bills are awaiting the governor's signature or veto. He has until July 14th to do that.

Membership

Jan Gustin announced the total membership at 466 with 23 new members. She said that if anyone needs a CD of the membership directory to let her know and she will get one for you.

2004 Fall Regional/Legislation Update Session

Pam DeVault explained the process of the new fall training. The cities were announced and advised that more information would be in the mailing.

Professional Development 2004 Seminar

Pam DeVault thanked the committee for their hard work to pull the March Seminar together so quickly and a special thanks to Julie Hohe, as she was not a board member but volunteered to handle many of the details of the March Seminar, and did an excellent job.

Education Committee Report 2004 Report Annual Conference

Pam DeVault recognized her education committee and thanked them for all of their hard work.

Historian

Pat Siekerman was not present, but Julie Hohe reported that the display was at the back of the room and that there were cameras missing from the tables that were there for the membership to take pictures during the sessions if they would like to. These cameras will be collected and processed for the display next year.

Publications

Glenda Atkinson reports that the MACA Reporter comes out four times a year. Any articles of interest to other members are welcome and all comments are welcome.

Social

Alberta Talken announced all the social activities available this week as follows:

Tuesday, May 25th	Early Bird Walk Ozark Princess Cruise
Wednesday, May 26th	Early Bird Walk Judge's Welcoming Session
Thursday, May 27th	Early Bird Walk Social-Comedy City Performance
Friday, May 28th	Early Bird Walk

Alberta thanked everyone for all of the door prizes. She announced a basket of goodies would be given away for one of the Early Bird Walkers on Friday.

Vendors

Brenda Hayes reported that there are 24 vendors this year and that In-Code paid for the drinks for one of our breaks this year. Vendors would be in the Wingate Room and a box lunch would be available.

Awards/Scholarships

Janet Stemm announced that the CCA, Award of Merit and Outgoing Director plaques are to be presented at the luncheon today. She also announced that Phyllis Filley from Tracy City and Connie Stadler from Sunrise Beach were the Scholarship winners this year. She also thanked Julie Johnson for her help.

By-Law Amendments & Nominations

Marlys Beeler and Shara Meyer read the amendments and a vote was taken on said amendments as follows:

- Amendment #1 passed
- Amendment #2 did not pass
- Amendment #3 passed

Old Business

Andrea announced the condition of Pat Siekerman and asked that Julie Hohe be interim Regional Director for Region 1 until Pat is able to participate again or she resigns her position. A motion was made to that effect by Francis Vincent of West Plains and seconded by Frieda Hays of West Plains with the motion carrying.

New Business

Laura Ellis asked about having a five-year pin for Conference, due to the limited space on the ribbons. Aline Hollinger suggested the collars that she makes as an alternative to the five-year pins.

Laura Ellis reminded everyone about the court survey she is compiling.

Andrea reminded that we would be honoring those that would be retiring this year at the lunch today, so please let her know if you plan to retire this year before the lunch.

Andrea announced that due to the OSCA training running over to give yourself 1.5 credits for that session and the DWI tracking session would be lined out.

Adjournment

Shara Meyer of Columbia made the motion to adjourn and Aline Hollinger of Fredericktown seconded it; the motion passed.

Minutes Respectfully Submitted by:

Fam Jackson, MACA Secretary