

MACA REPORTER

A Publication of the Missouri Association For Court Administration

VOLUME 62

www.macaonline.net

SPRING 2005

2004-2005 MACA OFFICERS

PRESIDENT

Andrea Holland, Sullivan

VICE-PRESIDENT ELECT

Rick Thompson, Springfield

SECRETARY

Pam Jackson, Moberly

TREASURER

Cindy Stranghoener, Owensville

IMMEDIATE PAST PRESIDENT

Shara Meyer, Columbia

PAST PRESIDENTS

Jammy Brandes, Cooper County
Lisa Westfall, Branson
Nancy Morr, Chesterfield
Lisa Thompson, St. Charles
Mary Ann McGrail, Retired
Donna Johnson, Retired

REGION I - INTERIM

Julie Hohe, Riverview

REGION II

Alberta Talken, Raymore

REGION III

Debbie Freise, Moscow Mills

REGION IV

Wendy Seabaugh, Jackson

REGION V

Janet Stemm, Joplin

REGION VI

Glenda Atkinson, Cameron

REGION VII

Jammy Brandes, Boonville

REGION VIII

Kathy Rogers, Rolla

REGION IX

Patricia Cooper, Springfield

MEMBERSHIP DIRECTOR

Janet Gustin, Liberty

PROF. DEVELOPMENT DIR.

Pam DeVault, Lee's Summit

SUBMIT ARTICLES TO:

Glenda Atkinson
Court Clerk
205 North Main
Cameron, MO 64429
fax: 816-632-1067

A Word From the President...A Final Word

Well dear friends here it is...the final word from Andrea Holland as your MACA President! Where has the time gotten to?

As I sit to write this final column I find myself not at a loss for words at all... but wondering if I have enough space to write everything I want to say.

The Annual Conference is just a few short weeks away. You should have received your Conference Brochure by now. If you have not please contact any board member and we will see that one is sent out immediately. You will also find the brochure on-line at macaonline.net. So please register early with MTI and make your room reservations now with Tan-Tar-A. This year's theme is Leadership: Credibility in Action. The Annual Conference Committee as well as the Education Committee, the Social Committee, the Awards Committee and rest of the board have worked very hard to make this a Conference you won't want to miss and will never forget. **I will be dedicating this Conference to the memory of Pat Siekerman, Fenton Municipal Court and former Board member who recently lost her battle with cancer. We will miss Pat at the lake this year as well as for many years to come.**

I would also like to commend the Professional Development Committee for the fine work that they did on the Professional Development Seminar recently held in Columbia. There were 90 people in attendance and they were given some very good information throughout the day. Don't feel badly if you were unable to attend, some of the sessions are going to be repeated during the breakout sessions at Conference.

The final board meeting of my Presidency was held on March 18th-19th at Tan-Tar-A. It was an emotional time for me, seeing my two years come to an end. It is also an emotional time for me for many board members are leaving the board for now. I would like to take a moment and thank them for their dedication to me as the President but also on behalf of the membership for their service to the board: Pam Jackson from Moberly, Cindy Stranghoener from Owensville, Jan Gustin from Liberty, Pam DeVault from Lee's Summit, Deb Freise from Moscow Mills, Janet Stemm from Duquesne, and Glenda Atkinson from Cameron. These women have given of their time at work and away from their families to work diligently on the MACA Board and for that I just want to say Thank You! I told them at the conclusion of the Board Meeting that they were without a doubt the best board I have worked with since coming to the board and I considered them all members of my family. I am not saying that things were all smooth, but together we were able to work through the rough spots. And for that I am thankful.

I would also like to wish the New MACA Board the best of luck as they carry on with the business of the association. There will be several new members on the upcoming board. This will present the opportunity to new ideas to spring forward. I know that the new board will also give the organization all that they have to give.

I will close for now... but always remember that MACA will never be far from my heart. I have enjoyed being your President. It has been my honor to serve. I look forward to seeing everyone in May.

As Always,
Andrea



**MISSOURI ASSOCIATION FOR
COURT ADMINISTRATION**
c/o Cameron Municipal Court
205 North Main
Cameron, MO 64429



Raymore Municipal Court (2)
100 Municipal Circle
Raymore, MO 64083

MISSOURI SUPREME COURT THANKS MACA

We wanted to express our sincere appreciation for the invitation and opportunity to present new legislation and Court Operating Rule 4 updates, as well as provide municipal staff with an update on automation.

Not only do we enjoy the chance to meet with municipal staff face-to-face, we also find that we gain as much, if not more, information and insight from these opportunities as do court staff. We depend on this valuable feedback to help us implement new procedures, develop forms, update handbook materials, etc.

Again, we thank all of you and look forward to the MACA sessions in May!!

*Supreme Court of Missouri
Office of State Courts Administrator*

Nancy Griggs, Carrie Wolken, Sherri Paschal

NACM SCHOLARSHIP WINNER

Rita Bovineu from the City of Dellwood Municipal Court was chosen at the January Board Meeting to receive the NACM Scholarship for the NACM Conference to be held in July in San Francisco, California. Rita has been a member of MACA since 1986, a member of NACM since 1989, and planned to attend the NACM Conference this year.

She is very happy to be the winner and says a special, "Thank You" to Larry for the special gift of the scholarship to help on the expenses. This was a wonderful thing for Larry to do for our Association.

CONFERENCE UPDATE

Once again this year, MACA's Spring Educational Conference offers a mix of fun and education...from bowling to bingo, from personal safety to personal growth, from OSCA to DOR, from "Clerk Feud" to vendor "talk" everything a Court Clerk needs for a week of professional and personal development! Please join us May 23 through 27 at beautiful Tan-Tar-A Resort for a week of fun, relaxation and learning!

To assist you in determining which concurrent sessions you may want to attend on Wednesday, following is a brief synopsis of each session:

Court Clerk as Leader in Rural Communities

Being a Court Clerk in rural Missouri is different than being a Court Clerk in a metropolitan city. You may only work part-time in the Court and you may wear many hats, and you may not have the resources you need. Often, the people you see in Court are the same people you see in your community and even in your neighborhood. Yet, the Court Clerk and Judge are part of the leadership team of the Court and are to provide service, instill public trust and confidence and provide leadership for change. Be a part of the discussion on how we do this, and help us do it better.

Carry and Conceal

This session will cover the basics of the carry and conceal law, the effects this law will have on your municipality and your responsibility in Court. Also covered will be the penalties, the confiscation of drivers' license, and issuance of temporary permits as well as how to identify a licensed weapons carrier. Presented in an interesting, fun and informative way!

FISH Philosophy

Participants will be exposed to customer service ideas and review how to implement the ideas in a professional, caring and fun way. The speaker will share his experiences with the Lee's Summit Parks and Recreation Department and how their customer service training program swept the City. Great service can and should be practiced in all departments of the City, and it starts with YOU! By the end of the session, you will have some great ideas to take back to your Court...and possibly a few stories.

Basic Accounting (OSCA)

An important session for those with questions concerning accounting problems in their courts or general questions regarding proper accounting procedures. If you've got a question - Tony's got the answer!

Criminal History / Fingerprint Cards

This seminar, hosted by representatives from OSCA and the Missouri State Highway Patrol - Criminal Records and Identification Division (CRID), is designed to educate criminal justice agencies on the responsibilities of reporting criminal history information to CRID. Because CRID is the state agency designated by statute to collect, store and disseminate criminal history data, the training covers what data must be received from law enforcement, prosecuting attorneys and Courts in order to ensure a complete criminal record is available.

What to do in this Situation?

This will be very lighthearted, interactive session discuss-

ing the various problems that come across in our every day existence as court administrators. Audience participation is a must! Wonderful and expensive prizes will be given to participating members!

MIP / Alcohol Law Changes

This sessions will cover the current Liquor and Tobacco Laws that affect cities as well as new laws that come into effect from the 2005 General Assembly. Participating in this session will be a representative of the Missouri Division of Alcohol & Tobacco, a Municipal Court Judge and Municipal Court Prosecutor.

MACA 2005 ANNUAL CONFERENCE PROPOSED BY-LAW AMENDMENTS FOR MAY 25, 2005 BUSINESS MEETING

**P/C Means Proposed Change - Contact Person:
Wendy Seabaugh 573-204-6018**

1. Article III: Membership

2nd to last paragraph under Membership

No member may be elected to office unless the current year's dues are paid on or before March 15th, ~~2003~~. No member may cast a vote at the Annual Meeting unless the current year's dues are paid on or before March 15th, ~~2003~~.

(P/C: Delete the year 2003...we feel that the year does not need to be stated because the term "current year" previously stated in the sentence.)

2. Article IV: Officers

1st paragraph under #4 President-Elect

It shall be the duty of the President-Elect to assist the President in the discharge of his/her duties and, in the President's absence, to assume the full responsibilities of that office. ~~The President-Elect shall work with the chairperson of the membership committee on the annual membership drive and shall be Annual meeting Chairperson.~~ (...)

(P/C: Delete this entire sentence...these responsibilities were reassigned to the Membership Director and the Professional Development Director when the officers were created.)

3. Article VI: Meetings

Last paragraph under #2 Order of Business

Except when otherwise provided for in the By-Laws, all voting of the Association except for election of Officers and Directors, shall be via voice. Voting of Officers and Directors shall be by ballot voting. (...)

(P/C: Change the word Officer to Officers)

4. Article X: Effective Date

The By-Laws herein before set for the shall become effective immediately upon approval of a majority of the members present and voting on the question on **M: 25, 2005**.

(P/C: Change to appropriate date)

WINDBREAKERS

REGION II will be selling Black Windbreakers with the Missouri Logo/Court Administrator done in white lettering this year at the MACA Conference. So if the weather is a little cooollddd, stop by and see us. We are looking forward to seeing everyone at the Conference.

FOR CONFERENCE: REMEMBER

...your business cards for the drawing at the luncheons on Tuesday & Wednesday and another for the Friday drawing for the TAN-TAR-A gift certificate.

BIG THANKS

The Social Committee wants to say a BIG THANKS in advance for the door prizes that you are bringing to the Annual Conference. You may bring them to the registration area on Monday or contact one of the Board Members and they will see that the prize gets to a social committee member. The Social Committee wishes you good luck at winning one of the door prizes. We have had some really special ones in the past.

WEDNESDAY EVENING BOWLING PARTY

Come join the fun. If you want to come as a team that is great otherwise you will assign to a team to bowl with. It will great fun just to watch too.

THURSDAY EVENING SOCIAL

The Thursday evening Social will be great fun with the Powers Entertainment D.J. providing some fun with GAMES and BINGO. Bring your children with you they will be given a chance to play too. The popcorn will be free and the cash bar will be open.

2005 CCA PLAQUE RECIPIENTS

MAY 25, 2005

OCTOBER

Twila Alexander	--	Joplin
Tab A. Armstrong	--	New Haven
Jeanette Chastain	--	Smithville
Brenda K. Davis	--	Warrensburg
Jeanne M. Edster	--	Joplin
Amy J. Essary	--	Branson West
Dana L. Hamilton	--	Marceline
Kathy J. Injenari	--	Liberty
Cassy A. Kollmeyer	--	Valley Park

Angela Leist	--	Merriam Woods Village
Susie Miller	--	Farmington
Angel M. Pfeiffer	--	Joplin
Janet R. Stewart	--	Liberty
Marguerite A. Wilburn	--	Valley Park

MARCH

Debra A. Freise	--	Moscow Mills
Barara M. Coates	--	Canton
Judith A. Fore	--	Kirkwood
Stepanie A. Haywood	--	Charlack
Martha Ann Henderson	--	New Madrid
Michele Lea Holenda	--	Cassville
Cheryl Lynn Holloway	--	Troy
Jacqueline L. Kimrey	--	Pleasant Hill
Robbie Ann Lakins	--	Stone County
Lori Lynn Shirkey	--	Springfield
Lola L. Shaw	--	Webb City
Jill S. Welty	--	Odessa
Laura Jane Wheeler	--	Springfield

PRESENTATION OF BALLOTS

The slate of officers and directors for the 2005 election are as follows:

PRESIDENT ELECT

Robin Ausmus - Macon

SECRETARY

Jeanne Edster - Joplin
Carol Ann Wheat - Lee's Summit

TREASURER

Julie Hohe - Riverview

MEMBERSHIP DIRECTOR

Laura Ellis - Belton

PROFESSIONAL DEVELOPMENT DIRECTOR

Jeremy Wilson - Republic

REGION I

Greg White - St. Peters
Colleen M. Massey - Manchester

REGION III

Dana Hamilton - Marceline

REGION V

Lola L. Shaw - Webb City

REGION VII

Jammey Brandes - Cooper County
Shara Meyer - Columbia

REGION IX

Patty Cooper - Springfield

Voting on contested races will be held Wednesday morning May 25th. The uncontested races will be voted on by acclamation at Wednesday's Business meeting.

MEET THE CANDIDATES

ROBIN AUSMUS

In 1989 I began working for the Macon Municipal Court where I am currently the Court Administrator.

I Joined MACA in 1990 and became a Certified Court Administrator in 1996. From 1996 until 2001 I served on the MACA Board of Directors as Region III Director. During my term on the board, I chaired and co-chaired several committees including education, technology, awards, and social. In 1999 I was selected to receive the MACA Award of Merit.

In 1996 I was a founding member of the Northeast Missouri Chapter of the Missouri Association of Court Administration (NEMO / MACA). I have chaired and co-chaired many committees with this association as well including education, legislation, by-laws, and social. I am currently serving as Vice-President for NEMO / MACA.

I have been a member of the National Association for Court Management since 2004. Also, in 2004 I served as a member of the Justice Management Institute sponsored workshop for "Strengthening Rural Courts", which was held at the National Judicial College in Reno, Nevada.

My husband, David, and I reside in Macon, Missouri. We have three children: Tyler and Alison are both students at the University of Missouri-Columbia and Dylan is a freshman at Macon High School.

JEANNE EDSTER

My name is Jeanne Edster and I am seeking the position of Secretary of MACA. I have worked for the Missouri Courts for 6 years. Four years in the City of Joplin Municipal Court and two years for the City of Cartersville Municipal Court. I am currently the Vice-President for Region V and serve on the Region V Scholarship Committee. I would consider it an honor to serve fellow members of MACA as your Secretary.

On a personal note, I have been married to my husband Greg for 24 years and I have a son, Chris, who is a sophomore in College.

DANA HAMILTON

My name is Dana Hamilton, I am running for Region III Director. I am originally a Floridian, and followed my heart to Missouri, where I married my husband Jeff of 11 years. I have three boys, Tyler (12), Trevor (9), and Trey (5) who keep me very busy outside of work. I have worked for the Marceline Police Department for 12 years, and as one of my many "hats", became the Marceline Municipal Court Clerk in August of 2000. I have enjoyed being a member of MACA and NEMO-MACA for the past 4 1/2 years and have met many new friends. I have been the secretary for NEMO-MACA for the last 2 1/2 years. I feel that I can be of great value to the Clerks of Region III if I were to be elected Director because of my dedication and hard work in the program. Thank you to all Region III members for your support.

CAROL ANN WHEAT

I have worked at the Lee's Summit Municipal Court since 1990; my current position is Assistant Court Administrator. I became a resident of Missouri in 1972 after being raised in Australia. I am married with three grown children, two of them married. My first of three grandchildren was born on the day I was to be presented with my C.C.A., so I missed the presentation and returned that night for the remainder of the conference.

During the last four years I attended Baker University and graduated in December, 2004 with a Bachelor of Arts Degree in Business Administration. I am currently considering a Masters Degree, possibly in Judicial Administration. Having been a member of M.A.C.A. since 1996, (and N.A.C.M. for the past three years), I would like to file for Declaration of Candidacy for Secretary so that If I am elected I can offer my services to M.A.C.A., thereby demonstrating my loyalty, dedication and passion for the judicial system.

JULIE HOHE

I have worked for the Village of Riverview for a total of ten years. My past experience has been: in 1990, I started working for the City of Bellenfontaine Neighbors as an Office Clerk. In 1991, I started working for the Village of Riverview as an Administrative Assistant. In 1993, I was promoted to Court Clerk and unfortunately had to resign in 1995. However, in April 1998, I was rehired as the Court Administrator for the Village of Riverview and have been there ever since.

I have been a member of MACA for nine years. I earned the title of Certified Court Administrator in May of 2000. I served on the MACA Education Committee for the 1999 MACA Conference. I have helped organize the Professional Development Seminars for the last few years. I was the Region I Director from 2001 to 2003. I am currently the Region I Interim Director.

I am also a member of MSLACA (Missouri St. Louis Association for Court Administrators). I served as Secretary in 1995, Treasurer from 1999 to 2001, Vice President from 2001 to 2003 and am currently serving a two-year term as President that will expire in February 2005.

I have an Associate of Arts Degree in Business Administration, an Associate of Arts Degree in General Studies and a Certificate of Specialization in Business Administration.

I would love to be able to continue my active role in such a wonderful association. Therefore, I would appreciate your support in my declaration for candidacy for Treasurer.

LAURA ELLIS

Hi, I'm Laura Ellis.

I have 19 years experience as a court administrator. I started as a part time clerk for the City of Grandview in 1986. I was promoted to full time employment in 1988 and was hired as the court administrator in 1990. I was hired by the City of Belton as the court administrator in 1999, and am currently the court administrator there. I have served on the Region II board of directors which is one of the most active Regions in our organization. I have held the positions of membership director, secretary, Cass / Bates County director, Jackson County director, vice-president and am currently the President of Region II. I look forward to working on the MACA board as your membership director.

JAMMEY BRANDES

My name is Jammey Brandes. I have been a court administrator for twenty-seven years. I have seen the job of a court administrator drastically changed during that time. Adapting to those changes has been made easier by associations like MACA. When I first became a court administrator there was no training at all for court clerks. Clerks were left to their own devices in figuring out how to handle various situations or they had to make a phone call to a fellow clerk in a neighboring town (something I know we all have done) to ask how something was done. MACA has been providing education and training to court clerk since 1987. I have held various offices in MACA but most recently I have had the privilege of serving as the Director of Region VII.

I am currently a member of the Court Clerk Education Committee and I have served on other Supreme Court committees.

I have been married for thirty-five years. Bob and I have two sons each of whom has a beautiful wife who have given us some very special granddaughters. (This will be Meghan's fourth year at the MACA conference.) I love to read and do counted cross-stitch in my spare time. I am running for Director of Region VII and would appreciate your vote.

LOLA L. SHAW

I have been serving in the position of Court Administrator since December 2001 for the Municipal Division in Webb City, MO. Prior to that time I have served as the Municipal Judge (non-lawyer) for the Municipal Division of Diamond, Duquesne & Carterville. Certified as Municipal Judge by the Missouri Supreme Court December 1987 & recertified by Missouri Municipal & Associate Judges Association & OSCA 1994. As a member of MMACJA served 1 year on the Board of Directors. Received Paralegal Certification in 1985 from MSSC now MSSU. Have been involved in a number of civic & legal organizations throughout my career. I have been an active member of MACA & my Local/Regional organization SWACA for the past 3 plus years.

I would be honored to represent MACA as a Regional Director and as SWACA's President for the next year.

COLLEEN MASSEY

My name is Colleen Massey and I have been with the City of Manchester for 17 years. The first six years I was the Secretary to the Chief of Police and for the past 11 years I have been the Court Clerk. I have served on the Board for the Missouri St. Louis Association for Court Administrators for the past six years, serving as both Secretary and Director. If elected I look forward to serving on the MACA Board and being "the voice" for my fellow members of MSLACA.

JEREMY WILSON

My name is Jeremy Wilson. I would like to declare my candidacy for the position of Professional Development Director.

I was appointed Municipal Court Clerk for the City of Crane, MO in May of 2000 and served in that capacity until June of 2001. In October 2002, I was appointed Municipal Court Clerk for the City of Republic, and still serve in that capacity. I have held membership in MACA since 2000, excluding the year between courts. As a member of MACA, I have been on the Professional Development Committee for the previous two years. I am a member of NACM, and recently attended the Mid Year conference in Biloxi, MS.

I am a volunteer fireman, and served as a Captain from August 2000 until June 2004. As a member of the fire department, I sat on the on the Fire Oversight Committee for the County. On the committee and as a Captain, I was involved in decision making regarding training a policy and procedures for the department.

I would like the opportunity to serve the MACA as the Professional Development Director. I feel that my training and experience will help me fulfill the responsibilities required.

SHARA MEYER

I am Shara Meyer and I have held the position of Court Clerk for the City of Columbia for 15 years. I have served on the MACA Board since 1992 in the positions of Regional Director, Treasurer, Secretary, President Elect, President and currently Past President. I have been an Award of Merit recipient and served on various committees.

My husband Rick and I have been married 22 years and my family resides in Boonville, MO. My son Tyler is 18 years old and will be attending CMSU in the fall majoring in photography.

I appreciate the support I have received from the membership throughout the years and would appreciate your vote.

PATTY COOPER

My name is Patty Cooper and I've been a Deputy Clerk at the Springfield Municipal Court for 5 1/2 years, and during the past 2 years, I've had the honor to serve as your Region IX Director.

I wish to continue to represent you for another term and the opportunity to help further the professionalism of our careers through training and education.

NAME TAG ORDER FORM

Magnetic name tags are available again this year. If you do not have a name tag or need a replacement, the cost is \$10.00. The name tags will be available at this year's annual conference during regional meetings. DEADLINE: April 15, 2005. Make checks payable to MACA and submit order form to:

Lisa Westfall
c/o Branson Municipal Court
110 W. Maddux St., Ste. 205
Branson, MO 65616

PLEASE PRINT OR TYPE CLEARLY

If you have received your certification and want the CCA designation on your name tag, please indicate CCA following your name.

Name: _____

Court / City: _____

Example:

Lisa Westfall
Branson Municipal Court

Or

Lisa Westfall
City of Branson

Name: _____

Court: _____

Region / County: _____

Address: _____ Phone: _____

City / State / Zip: _____

Amount Enclosed: \$ _____



CONFERENCE T-SHIRT ORDER FORM

At this year's 2005 conference, we will again be offering t-shirts. The shirts will be on white poly / blend cotton and the fall colors will be used in the design. The cost for the shirt is \$10.00. Please remit payment to: Shara Meyer, Columbia Municipal Court, 600 East Broadway, Columbia, MO 65201. Please make check payable to MACA.

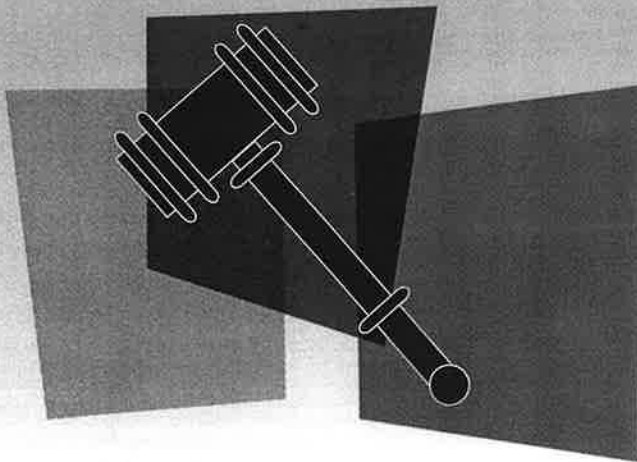
DEADLINE FOR ORDERING IS APRIL 15, 2005.

Name: _____

Court: _____ Region # _____

Size: (Please Circle) S M L XL XXL XXXL

**MISSOURI ASSOCIATION FOR
COURT ADMINISTRATION**



2005 ANNUAL CONFERENCE