



MACA REPORTER

A Publication of the Missouri Association For Court Administration

VOLUME 49

FALL 2001

2001-2002 MACA OFFICERS

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Vaunda Logan, Springfield

PRESIDENT'S MESSAGE

After September 11th, it seems that this message is so inconsequential; but life does go on and so must we all. I'm just glad I have the freedom to be able to express myself, even if in this small way.

Fall is upon us and soon we will be doing the Holiday "thing". If I've said it once, I've said it a thousand times - time sure does fly!

Your Board of Directors met the weekend of October 19th & 20th. We had a very productive meeting and it was a pleasure working with so many new board members. They are all quite vocal and have great ideas to share. On Friday evening, the board met for a budget work session and ironed out the budget for 2002. A copy of the proposed budget can be found elsewhere in this copy of the Reporter. If you have any questions or comments, please be sure to contact your regional director or any officer.

One of the items discussed was the cost of the conference and if the registration fee that we have been charging well over ten years is still sufficient to cover the cost of the conference. It was the consensus of the majority of the board that it was not. Therefore, the board approved a modest increase in the registration fee (13 for, 1 against, 1 absent). The fee will be increased to \$150.00 from the current \$125.00. The board also voted to reduce some of the conference expenses. It was decided to eliminate the continental breakfasts in order to reduce some of the overhead from conference. The Conference Committee will be conferring with Tan-Tar-A representatives about this change. With this change and the increase in fee, we should not be working in a deficit. Last year's conference deficit was approximately \$19,000.00

Another item of interest was the Vision Committee's report. This committee's responsibilities were to provide a report to the board as to where MACA is heading or should be heading in the future - some changes to be made to curriculum, certification, and the organization itself. In the next month or two, you will be receiving a copy of the report and a survey to be completed and returned to your regional director. Please look over this and provide any comments to the board via the survey. Your input is very important to us and to the organization.

In closing, I think that my first board meeting as President went very well (at least there was no bloodshed!) and I can quit holding my breath! I hope all future board meetings go as well! Our next board meeting is scheduled for January 18th & 19th, 2002. If you have any questions, comments or suggestions you want the board to review at this board meeting, contact your regional director.

Shara

Submit articles to:

Nancy Kinsey
Deputy Clerk
600 E. Broadway
Columbia, MO 65201

fax: 573-874-7533

VIOLATIONS BUREAU SURVEY

by Todd Thornhill & Vince Garufi

Greetings from the Violations Bureau Committee! This committee's charge is to compile municipal courts' Violation Bureau schedules of fines and to summarize the findings for the membership. The goal of this committee is to give judges charged with setting VB schedules information on fines. Additionally, the survey will give judges information on the types of charges that other courts are including in their violations bureaus. Rule 37.49 outlines the Violations Bureau.

We received approximately 25 schedules last year. Many thanks to those who have sent them in. There are many more that we have not received. We can assure you that the survey will not identify any court specifically, but rather will present a high, low, and average for offenses. This is designed to be a tool to help all of us in structuring and setting fines for our VB's. This is not requested or mandated by OSCA or the state, but rather is a service we are providing for MMACJA members.

Your help is needed. We are making it simple for you to get your VB to us. Please send to Thornhill or Garufi at the addresses/fax numbers listed below no later than January 1, 2002. We will be compiling the numbers after that, and the best way to give everyone a helpful survey is to have an excellent response.

Vince Garufi
1093 No. Highway 19
Wellsville, MO 63348
Phone: 800-435-9302
Fax: 573-684-2440
E-Mail: vgarufi@juno.com

Todd Thornhill
625 N. Benton
Springfield, MO 65806
Phone: 417-864-1376
Fax: 417-864-1883
Email: Todd.Thornhill@ci.Springfield.mo.us

Please call or email with questions. Thank you for your help!

Published with permission of Judge Thornhill.



The following MACA members became
Certified Court Administrators in October:

Heather Palmer	Joy Miller
Janice Groom	Carol Henderson
Donna Gordon	

SPECIAL OFFER TO ALL COURTS - "INTERNET INQUIRIES"

The Driver and Vehicle Services Bureau (DVSB) recently began a new way of conducting business. They know how busy you are in your day-to-day routine and wanted to offer a quicker and possibly less expensive way for you to communicate with their office. They have provided an Internet mailbox specifically for court clerks to submit inquiries regarding traffic convictions. This option could replace the telephone calls that you are required to make to their office.

You may begin sending your traffic conviction inquiries to: [Dvsbconvictions @ mail.dor.state.mo.us](mailto:Dvsbconvictions@mail.dor.state.mo.us)

DVSB's goal is to electronically reply to your request within 24 hours. Types of inquiries you may send through this mailbox include, but are not limited to:

- Is a specific conviction placed on a person's record?
- How do I amend or withdraw a conviction?
- How did you record the conviction I sent in?
- Why is an offense shown on record when a Driver Improvement Program (DIP) was given?

When submitting your inquiry, please include the name and driver's license number or date of birth of the person you are requesting information on.

SPECIAL NOTE: At this time, the DVSB will NOT accept documents from the courts that are electronically transmitted as an attachment. The Internet mailbox is only for written inquiries.

If you have any questions regarding this new offer or have any problems in sending your request electronically, please contact Gena Ahlers or Kelly O'Bryan at (573) 751-1109.

LEGISLATIVE UPDATE 2001

Hello to all. By now hopefully all of you have received a legislative summary from OSCA on new laws concerning municipal courts. For anyone who has not received their copy, please let me know. Because of space restraints, I am not going to list all of the new legislation; however, I am forwarding complete copies of all bills passed and signed to MACA officers and Region Directors. Your Region Director will pass those on to you.

I would like to take this opportunity to reiterate some things covered during the fall training in September and October, for those who were unable to attend. When the topic of legislation came up, many ideas and suggestions were discussed. Some may help you, some may not.

SB 267; Section 595.045 RSMo; CVC from \$5 to \$7.50: OSCA's recommendation is to collect the \$7.50 whether you have the ordinance in place or not, as well as assess the \$7.50 on any conviction on and after August 28th, 2001 regardless of when the violation occurred. To offset the cost when receiving payments of the \$5.00 CVC (because of pre-printed envelopes, etc., ask your judge for permission to decrease the fine amount by \$2.50; give law enforcement inserts stating the amount has been changed from what is printed on the envelope/flyer to give out with the schedule of fines and costs.

IIB 302 & 38, Spinal Cord Injury Fund, can only be assessed by an attorney judge. Also, it is OSCA's interpretation that this cannot be assessed on SIOS or dismissed cases. This bill states to only assess Spinal Cord Injury Fund upon conviction of an intoxicated offense. As always, you must follow your judge's direction. As with any direction from your judge that doesn't seem to agree with a statute, ask him to give you a signed order to do so. MACA President Shara Meyer offered this tip; keep an auditor's file with orders from your judge, etc. to explain to the auditors why you do what you do.

Regarding SB 244, Section 302.286 RSMo; License Suspension for stealing gasoline from gas station, DOR has stated that the suspension can only be ordered through the state courts. Therefore, if your law enforcement's desire is to suspend the license for this offense, it must go through the associate or circuit court.

SB 267, Section 610.105 RSMo; A court's judgment/order/final action taken by prosecutor shall be an open record on dismissed, nolle prossed or SIOS cases. The charge is still closed.

Ok, that said, just a few other items to mention. I will be working with Kim Boatright, OSCA, to keep you abreast of pending legislation and following it through to the end. Kim has stated that OSCA intends to provide two mailings a year, in June and August. Along with that, the OSCA training session during the May Conference will be held on the last day of the conference in order to provide OSCA with the most available information while we are at the conference. Feel free to visit www.moga.stat.mo.us throughout the year for information on legislation. As always, also feel free to contact me or your Region Director with any questions/suggestions on legislation. Please note my fax number below. It was printed in error in the MACA Member Roster and Board of Directors Roster.

Cindy Stranghoener
Legislative Committee
MACA Region 8 Director
Phone (573) 437-4558
Fax (573) 437-5156
cstranghoener@hotmail.com

CCA MAINTENANCE FORMS ARE DUE

In order to maintain your CCA certification you must have your maintenance forms into the University by December 31, 2001. Each year you must complete 10 hours of CEU's to keep your certification. If you have any questions please contact Sharon Reed, Missouri Training Institute, 573-882-2860.

If you plan on being certified at this year's Annual Conference, the deadline for having your applications to the University is March 1, 2002. For more information contact: Missouri Training Institute - UMC, 1100 University Place, Columbia, MO 65211.

PROPOSED MACA 2002 BUDGET

CREDITS

10A	MEMBERSHIP DUES 2002	\$15,000.00
10B	MEMBERSHIP DUES 2003	\$750.00
20	CONFERENCE REGISTRATION FEES	\$40,000.00
20A	MTI CONTRACT	\$5,000.00
20B	MTI EXPENSES	\$2,100.00
20C	MTI INDIRECT EXPENSES	\$4,300.00
30	CONFERENCE GUEST'S MEALS FEES	\$0.00
40	MACA PROMOTIONAL SALES	\$650.00
50	PROFESSIONAL DEVELOPMENT	\$6,000.00
60	INTEREST FROM CHECKING ACCOUNT	\$800.00
70	VENDOR'S FEES	\$1,500.00
80	PLAQUE REIMBURSEMENT (CCA)	\$1,400.00
90	CONTINGENCY	\$9,850.00
100	MISC CREDIT	\$0.00
110	SJI GRANT	\$0.00
111	NAMETAGES	\$0.00

TOTAL CREDITS

\$87,350.00

DEBITS

10-0100	ASSOCIATION EXPENSES	\$17,350.00
01	LODGING	\$4,300.00
02	TRAVEL	\$2,200.00
03	MEALS	\$500.00
05	SUPPLIES	\$4,650.00
07	LEGAL FEES	\$500.00
16A	PRESIDENTIAL EXPENSES	\$400.00
16B	NACM DUES	\$100.00
16C	NACM CONFERENCE EXPENSES	\$3,000.00
16D	NACM MID YEAR EXPENSES	\$0.00
18	POSTAGE/MISC	\$500.00
19	DUES REIMBURSEMENT	\$0.00
20	GIFTS/AWARDS	\$0.00
32	FACILITY FEE	\$0.00
33	EQUIPMENT MAINTENANCE	\$200.00
34	TECHNICAL FEES	\$1,000.00
20-0200	ANNUAL MEETING	\$55,350.00
01	LODGING	\$500.00
03	MEALS	\$12,500.00
05	SUPPLIES	\$950.00
06	OFFICER/DIR. PLAQUE/CERTIF	\$300.00
07	PROMOTIONAL ITEMS (SALES)	\$1,000.00
08	TIPS/SERVICE CHARGES	\$50.00
10A	MTI CONTRACT	\$5,000.00
10B	MTI EXPENSES	\$2,100.00
10C	MTI INDIRECT EXPENSES	\$4,300.00
10D	CEU FEE (umc)	\$500.00
14	PRINTING	\$3,500.00
15	NAME TAGS/BUSINESS CARDS	\$0.00
17	CONFERENCE GIFT ITEMS	\$1,500.00
18	POSTAGE	\$250.00
20	PRESIDENT PRESENT PLAQUES	\$100.00
21	CCA PLAQUES	\$1,400.00

22	TABLE FEES	\$160.00
23	SOCIAL	\$1,500.00
25	AUDIO/VISUAL	\$4,000.00
26A	SPEAKER FEES 2002	\$10,000.00
26B	SPEAKER FEES 2003	\$5,000.00
28	CONFERENCE PINS/RIBBONS	\$750.00
29	CONTINGENCY	\$0.00

50-0400	PROFESSIONAL DEVELOPMENT	\$5,050.00
01	LODGING	\$400.00
02	TRAVEL	\$400.00
03	MEALS	\$2,500.00
05	SUPPLIES	\$100.00
14	PRINTING	\$750.00
18	POSTAGE	\$400.00
26	SPEAKERS	\$500.00

10-0500	NEWSLETTER/PUBLICATIONS	\$5,200.00
14	TYPESETTING	\$4,500.00
18	POSTAGE	\$500.00
30	MEMBERSHIP DIRECTORY	\$200.00

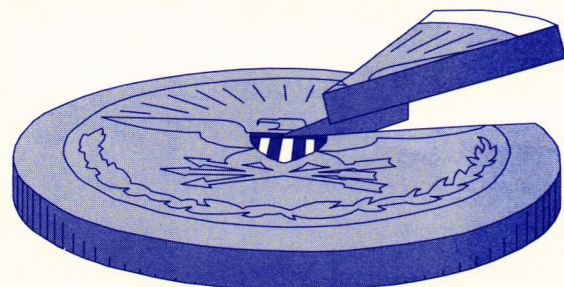
10-0700	REGIONAL TRAINING/DEVELOPMENT	\$1,350.00
41	REGION 1	\$150.00
42	REGION 2	\$150.00
43	REGION 3	\$150.00
44	REGION 4	\$150.00
45	REGION 5	\$150.00
46	REGION 6	\$150.00
47	REGION 7	\$150.00
48	REGION 8	\$150.00
49	REGION 9	\$150.00

10-0800	COMMITTEES	\$3,050.00
01	LODGING	\$600.00
02	TRAVEL	\$700.00
03	MEALS	\$200.00
04	HISTORIAN	\$300.00
05	SUPPLIES	\$50.00
18	POSTAGE	\$200.00
31	MEMBERSHIP DRIVE	\$1,000.00

90-0000	CONTINGENCY	\$0.00
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TOTAL DEBITS

\$87,350.00





MISSOURI ASSOCIATION FOR COURT ADMINISTRATION

2002 MEMBERSHIP APPLICATION FORM

DATE: _____ *(NOTE: Complete an Application Form for each Member.)*

INDIVIDUAL'S MEMBERSHIP DATA: First-Time Member _____ Previous member _____

Name: _____ Social Security #: _____
Last First Middle

Your Title: _____ Years of Service: _____

E-MAIL Address: _____ Date Rec'd. CCA: _____

❖ (Other names that you may have been listed under: _____)

❖ (If you are a new clerk, name of previous clerk that you are replacing: _____)

❖ Previous clerk: Retired _____ Transferred to another court _____ Other(?) _____

COURT'S MEMBERSHIP DATA: First-Time Member _____ Previous Member _____

Name of Court _____

Mailing Address: _____

City _____ MO Zip _____

Phone # () _____ Ext. # _____ Fax # () _____

Type of Court: Municipal _____ Associate _____ Other (?) _____

County: _____ Circuit: _____ MACA Region # _____ (1-9) (See Reverse)

Judge's Name(s) _____ Prosecutor's Names _____

ANNUAL MEMBERSHIP FEES OF \$35 ARE DUE BY JANUARY 31ST OF EACH YEAR. (All Categories)
(Note: Effective March 17, 2001, Membership Dues are no longer transferable.)

MAKE CHECK PAYABLE TO: MACA

Yearly Dues: \$35.00

**Mail To: Pam Jackson, MACA Treasurer
 Moberly Municipal Court
 300 N. Clark
 Moberly, MO 65270**

**If paying other than current year, please specify:

Amount Paid: _____

-- MACA USE ONLY --

Date Pmt. Rec'd: _____ Amt. Rec'd _____ Govt. Check # _____ Check # _____



MACA COUNTIES BY REGION

() DENOTES THE CIRCUIT

REGION I

Jefferson (23)
 St. Charles (11)
 St. Louis City (22)
 St. Louis County (21)

REGION II

Bates (27)
 Cass (17)
 Clay (7)
 Henry (27)
 Jackson (16)
 Johnson (17)
 Platte (6)
 St. Clair (27)

REGION III

Adair (2)
 Chariton (9)
 Clark (1)
 Knox (2)
 Lewis (2)
 Lincoln (45)
 Linn (9)
 Macon (41)
 Marion (10)
 Monroe (10)
 Pike (45)
 Rails (10)
 Schuyler (1)
 Scotland (1)
 Shelby (41)
 Sullivan (9)

REGION IV

Bollinger (32)
 Butler (36)
 Cape Girardeau (32)
 Dunklin (35)
 Madison (24)
 Mississippi (33)
 New Madrid (34)
 Pemiscott (34)
 Perry (32)

Ripley (36)
 Scott (33)
 St. Francois (24)
 Ste. Genevieve (24)
 Stoddard (35)
 Washington (24)

REGION V

Barry (39)
 Barton (28)
 Cedar (28)
 Dade (28)
 Jasper (29)
 Lawrence (39)
 McDonald (40)
 Newton (40)
 Stone (39)
 Vernon (28)

REGION VI

Andrew (5)
 Atchison (4)
 Buchanan (5)
 Caldwell (43)
 Carroll (8)
 Clinton (43)
 Daviess (43)
 Dekalb (43)
 Gentry (4)
 Grundy (3)
 Harrison (3)
 Holt (4)
 Livingston (43)
 Mercer (3)
 Nodaway (4)
 Putnam (3)
 Ray (8)
 Worth (4)

REGION VII

Audrain (12)
 Boone (13)
 Callaway (13)
 Cooper (18)
 Howard (14)

Lafayette (15)
 Montgomery (12)
 Pettis (18)
 Randolph (14)
 Saline (15)
 Warren (12)

REGION VIII

Camden (26)
 Cole (19)
 Crawford (42)
 Dent (42)
 Franklin (20)
 Gasconade (20)
 Iron (42)
 Laclede (26)
 Maries (25)
 Miller (26)
 Moniteau (26)
 Morgan (26)
 Osage (20)
 Phelps (25)
 Pulaski (25)
 Reynolds (42)
 Texas (25)
 Wayne (42)

REGION IX

Benton (30)
 Carter (37)
 Christian (38)
 Dallas (30)
 Douglas (44)
 Greene (31)
 Hickory (30)
 Howell (37)
 Ozark (44)
 Polk (30)
 Shannon (37)
 Taney (38)
 Webster (30)
 Wright (44)

MISSOURI ASSOCIATION FOR COURT ADMINISTRATION



APPLICATION FOR ANNUAL CONFERENCE FINANCIAL ASSISTANCE PROGRAM



The Missouri Association for Court Administration provides financial assistance to a member of our association to attend the 2002 Annual Conference of the Missouri Association for Court Administration. The amount of this award is \$250.00. The Financial Assistance Program is a needs based scholarship.

DEADLINE: All applications must be received by January 1, 2002. The individual will be selected at the January Board Meeting. Send your completed application with a synopsis on why you should be considered for this grant and a copy of your City budget to:

Glenda Atkinson, Cameron Municipal Court, 205 North Main, Cameron, MO 64429

The following must be completed before application is considered.

Name _____ Court _____

Mailing Address _____ City and Zip _____

Business Phone _____

Court/Clerk Administrator for _____ Years/Months. Member of MACA Since _____

Population _____ 10,000 & Under _____ Over 10,000

Amount budgeted by city for travel/education for municipal court employees: \$ _____

Number of court employees: _____

Are any travel expenses assumed by clerk/administrator reimbursed by your city? (Circle one) Yes No

Does your court collect \$1.00 from court costs for judicial education fund? (Circle one) Yes No

If yes, amount collected for _____ : \$ _____

Please attach a copy of your budget for the last fiscal year.

Signature Date

-- MACA USE ONLY --

PAID: Check # _____ Date: _____



MISSOURI ASSOCIATION FOR COURT ADMINISTRATION

Established 1986

AWARD OF MERIT APPLICATION FOR NOMINATION

NAME OF NOMINEE _____

MAILING ADDRESS _____

PHONE NUMBER _____

JOB TITLE AND BRIEF DESCRIPTION (*Attach a separate sheet if needed*) _____

NUMBER OF YEARS OF SERVICE IN COURT ADMINISTRATION: _____

PREVIOUS AWARDS/RECOGNITION: _____

BRIEFLY DESCRIBE WHY THIS PERSON DEMONSTRATES LEADERSHIP AND EXCELLENCE IN MODERN JUDICIAL MANAGEMENT AND COURT ADMINISTRATION: _____

SPECIFIC ACCOMPLISHMENTS AND/OR PROJECTS: _____

NOMINATED BY: _____ TITLE: _____

Applications must be received no later than March 1, 2002

Mail to: Glenda Atkinson, Municipal Court, 205 North Main, Cameron, MO 64429



BOARD OF DIRECTORS 2001-2002

PRESIDENT

Shara Meyer
Columbia Municipal Court
600 E. Broadway
Columbia, MO 65201
PH: 573-874-7232
FAX: 573-874-7533
EMAIL: slm@ci.columbia.mo.us

VICE-PRESIDENT ELECT

Andrea Holland
Sullivan Municipal Court
210 W. Washington
Sullivan, MO 63080
PH: 573-468-4612
FAX: 573-468-8207
EMAIL: aggie1@fidnet.com

SECRETARY

Janet Gustin
Liberty Municipal Court
101 E. Kansas Street
Liberty, MO 64068
PH: 816-792-6004, ext. 3004
FAX: 816-792-6046
EMAIL: jgustin@ci.liberty.mo.us

TREASURER

Pam Jackson
Moberly Municipal Court
300 N. Clark St.
Moberly, MO 65270
PH: 660-263-3914
FAX: 660-263-8540
EMAIL: pjackson@moberlypd.com

IMMEDIATE PAST PRESIDENT

Jammy Brandes
Cooper Co. Circuit Court
200 Main St., Room 26
Boonville, MO 65233
PH: 660-882-2232
FAX: 660-882-2043
EMAIL:
jammy_brandes@osca.state.mo.us

REGION 1

Julie Hohe
Riverview Municipal Court
9699 Lilac Drive
Riverview, MO 63137
PH: 314-868-0700
FAX: 314-868-3252
EMAIL: riverviewcourt@aol.com

REGION 2

Paula Robinson
Lake Winnebago Muni. Court
10 N. Winnebago Drive
Lake Winnebago, MO 64034
PH: 816-537-4140
FAX: 816-537-4167
EMAIL: clakewinn@aol.com

REGION 3

Debbie Freise
Lincoln Co. Associate Circuit
201 Main Street
Troy, MO 63379
PH: 636-528-6300
FAX: 660-528-3787
EMAIL:
debra_freise@osca.state.mo.us

REGION 4

Aline Hollinger
Fredericktown Municipal Court
P.O. Box 549
Fredericktown, MO 63645
PH: 573-783-3683
FAX: 573-783-5152
EMAIL: aline@cityoffredmo.net

REGION 5

Julie Johnson
Pierce City Municipal Court
112 E. Commercial
Pierce City, MO 65273
PH: 417-476-2323
FAX: 417-476-5580
EMAIL: tiggermarie@hotmail.com

REGION 6

Glenda Atkinson
Cameron Municipal Court
205 North Main
Cameron, MO 64429
PH: 816-632-2177
FAX: 816-632-1067

REGION 7

Nancy Kinsey
Columbia Municipal Court
600 E. Broadway
Columbia, MO 65201
PH: 573-874-7298
Fax: 573-874-7533
EMAIL: nkk@ci.columbia.mo.us

REGION 8

Cindy Strangoener
Owensville Municipal Court
107 W. Sears Ave.
Owensville, MO 65066
PH: 573-437-4558
Fax: 573-437-5156
EMAIL: cstrangoener@hotmail.com

REGION 9

Emily Buckmaster
Springfield Municipal Court
625 N. Benton
Springfield, MO 65806
PH: 417-864-1890
Fax: 417-864-1883
EMAIL:
emily_buckmaster@ci.springfield.mo.us

MEMBERSHIP DIRECTOR

Vaunda Logan
Springfield Municipal Court
625 N. Benton
Springfield, MO 65806
PH: 417-864-1890
Fax: 417-864-1883
EMAIL:
vaunda_logan@ci.springfield.mo.us



MISSOURI ASSOCIATION FOR
COURT ADMINISTRATION
C/O Columbia Municipal Court
600 E. Broadway
Columbia, MO 65201

The National Association for Court Management
announces the

2002 Midyear Conference in Williamsburg, Virginia
March 3-5, 2002

Theme: "Best Practices in Overcoming Unequal Treatment in the Justice System"

Conference Hotel

The Williamsburg Lodge
310 S. England Street
Williamsburg, Virginia 23185
(800) 447-8679

Room Rate

\$119 plus tax for
single or double occupancy
Cutoff date: January 31, 2002

For more information contact Association Services at (757) 259-1841 or register online at www.nacmnet.org.