



MACA REPORTER

A Publication of the Missouri Association for Court Administration

VOLUME ³¹~~XXX~~

FALL, 1996

1996-1997 MACA OFFICERS

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REGION IX
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REGION X
Rita Bovinett, Dellwood

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EDITOR'S NOTE

Finally, an opportunity to get the newsletter out. I'm sure all of you can relate. The Board of Directors met recently and approved the agenda for the 1997 Conference. A BIG thank you to the committee that put this together. If you have never attended our Annual Conference or if you haven't attended in a while, check it out! The Conference provides great learning opportunities as well as a chance to network with other clerks throughout the state.

Please address correspondence for MACA Reporter to:

Shara Meyer
Columbia Municipal Court
600 East Broadway
Columbia, MO 65201

or fax: 573-874-7533



WELCOME!

New members who joined MACA since the previous newsletter. If your name does not appear in this issue of the Reporter, check the next issue.

Janice A. Behrens, Richmond Hgts., Region 1
Chandra Daulton, Stockton, Region 5
Christina C. Gibson, Joplin, Region 5
DeAnn Marvin, Joplin, Region 5
Carolyn Popp, Winchester, Region 1
June B. Severns, Joplin, Region 5
Vickie L. Smith, Joplin, Region 5
Wynella Tilden, BransonWest, Region 5
Bobbie Wilkinson, Joplin, Region 5

CERTIFICATION QUESTIONS??

Aimee Klimczak, our University liaison, is now working with the Missouri Institute for Executive Development Monday through Thursday from 8:00 AM to 4:00 PM. You may call her between those hours at (573) 882-4803 with certification questions.

Happy Birthday!!

Happy Birthday to the following members whose birthdays are celebrated in October, November or December:

OCTOBER

1-Kathy Wilson, St. John
10-Rita Lay, Rock Hill
23-Joyce Henson, Richland
25-Wanda Lowe, Rogersville
27-Kathleen Rose, Riverside

NOVEMBER

16-Cheri Reisch, Hallsville
18-Rita Bovinett, Dellwood

DECEMBER

3-Julie Hohe, Village of
Riverview
11-Pat Castillo, Maryville
14-Shara Meyer, Columbia
17-Wendy Youngs, Peculiar
24-Susie Freece, Lathrop

If you would like to have your birthday listed in the MACA Reporter, you can either mail or fax the information to the Editor.

NATIONAL ASSOCIATION FOR COURT MANAGEMENT MID-YEAR CONFERENCE

The Mid-Year Conference of NACM will be held February 9-12, 1997 at the Hyatt Regency Hotel in Minneapolis, MN. The topics covered will be Access to Justice, Diversity, Community Collaboration, & Customer Service.

For more information, contact:

Linda Perkins
National Center for State Courts
P.O. Box 8798
Williamsburg, VA 23185
507-537-6734

BUSINESS CARD ORDER

Clerks who may be interested in ordering new business cards are asked to contact Andrea Holland in writing by December 1, 1996. You can either write or fax Andrea. Keep in mind those whose area code changed recently, may want to re-order. If enough clerks are interested, order forms will appear in a future issue of the Reporter and the cards will be available at the 1997 conference. Price is dependant on the number of clerks interested in ordering.

Contact Andrea at: 210 W. Washington
Sullivan, MO 63080
or fax: 573-468-8207

1997 BUDGET

Attached to this copy of the MACA Reporter is the 1997 Budget approved by the Board of Directors. If you have any questions or comments, please contact your Regional Director or any officer.

MEMBERSHIP DRIVE

November is set aside for the MACA annual membership drive. If you know of a clerk who may be interested in joining our organization, please let your regional director know so that she can make personal contact with this individual. In addition, I will be sending out applications for membership to all non-members and to associate circuit clerks, as well.

Re-newal applications for membership will be mailed the first week of December with the annual holiday letter and MACA calendar. Dues should be paid by January 1, 1997. Currently, we are 318 members strong!

**"To dream of the person you would like to be is
to waste the person you are." - Unknown**

MACA LIBRARY

Enclosed in the issue of the MACA Reporter is a check out listing of all materials available in the MACA Library. Our librarian, Kim Traynor, is pleased to report that the library is being utilized. Please be sure to take advantage of the library.

ANNUAL CONFERENCE

If you have not already made room reservations for the 1997 Annual Conference, now is the time to do so. The Lodge is already filling up fast. If you want to be assured of a room at the Lodge and not off-site, call today at 1-800-THE LAKE.

FAMOUS NUMBERS

*Answers found elsewhere in the newsletter.
Don't cheat!*

1. _____ days hath September.
2. The _____ R's.
3. _____ Winks.
4. _____ score and _____ years ago.
5. Columbus sailed the ocean blue in _____.
6. As useless as a _____ wheel.
7. _____ is better than _____.
8. Possession is _____ of the law.
9. In _____ heaven.
10. Sweet _____.

MACA LIBRARY

Please check your selection:

Videos:

- _____ FACES OF JUSTICE-An introduction to the Court
- _____ THOMAS JEFFERSON-July 19, 1994
- _____ FAIRY TALE TRILOGY-Lake Ozarks in 1992

Cassettes:

- _____ INCREASING COLLECTIONS/REVENUES
- _____ COMMUNICATING WITH EMPLOYEES-1993 NACM Annual Conf.
- _____ LEGALESE: CAN YOU SPEAK THE LANGUAGE OF THE COURTS?-1993 NACM Annual Conf.
- _____ ESCAPE FROM SUCCESS-Part 1 & 2
- _____ SUCCESS SELF-PROGRAMMING
- _____ IMAGE & SELF-PROJECTION-4 Part Audio Cassette Program
- _____ "HOW TO REACH ANY GOAL"/"SOLVING CUSTOMERS"
- _____ "JUSTICE AT FIRST HAND, ETHICS AND PROFESSIONALISM"-Part 1 & 2
- _____ "IMPLEMENTING YOUR CASEFLOW MANAGEMENT KNOWLEDGE"-Part 1 & 2
- _____ "WHAT DO JUDGES REALLY WANT?-Issues in Court Governance"-Part 1 & 2

Books:

- | | |
|---|---|
| _____ FACES OF JUSTICE-Trainer's Manual | _____ SUCCESSFUL SELF-MANAGEMENT |
| _____ FACES OF JUSTICE-Court Employee Study Guide | _____ BETTER BUSINESS WRITING |
| _____ JUSTICE AT FIRST HAND-Instructor's Manual | _____ TEAM BUILDING |
| _____ JUSTICE AT FIRST HAND-Self-Study Guide | _____ BALANCING HOME & CAREER |
| _____ SUCCESSFUL NEGOTIATION | _____ TELEPHONE COURTESY & CUSTOMER SERVICE |
| _____ PREVENTING JOB BURNOUT (2) | _____ ATTITUDE |
| _____ THE COURT ADMINISTRATOR-A Manual | _____ PERSONAL TIME MANAGEMENT |
| _____ MEDIA GUIDE-MACM | |
| _____ COURT SECURITY GUIDE-MACM | |
| _____ TECHNOLOGY INFORMATION SERVICE-Vendor List | |
| _____ A PRIMER FOR THE TECHNOLOGICALLY CHALLENGED JUDGE | |

Check-out time limit will be a period of 30 days or less. Items must be returned within the 30 day time limit unless the Librarian is notified of other arrangements. Person checking out items will be responsible for paying postage on the return to Librarian. Person checking out items will also be responsible for paying the cost of any lost, stolen, or damaged items. Failure to return items or pay the cost of the same will result in necessary membership actions upon approval of the board. Please send orders to: Kim Traynor, Branson Municipal Court, P.O. Box 1309, Branson, MO 65615

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Name: _____

Court: _____

Address: _____

City, State, Zip: _____

Work Phone: _____

Signature: _____

**MISSOURI ASSOCIATION FOR COURT ADMINISTRATION
BUDGET FOR 1997**

CREDITS:

10 DUES	\$ 9,200
20 CONFERENCE REGISTRATION FEES	18,750
30 CONFERENCE GUEST'S FEES	0
40 MACA PROMOTIONAL SALES	500
50 NEW CLERK'S SEMINAR FEES	1,400
60 INTEREST	175
70 VENDORS FEES	2,000
80 PLAQUE REIMBURSEMENT (CCA)	1,600
90 CONTINGENCY	975
100 MISC. CREDIT	0

TOTAL CREDITS \$34,600

DEBITS:

10-0100 ASSOCIATION EXPENSES		\$ 6,850
01-Lodging	\$ 1,300	
02-Travel	1,300	
03-Meals	750	
04-Photo Allotment	250	
05-Supplies	850	
06-Subscriptions/Books	200	
16-Presidential Expense	200	
17-Conference Gift Items	1,500	
18-Postage-Misc.	500	
19-Dues Reimbursement	0	
20-0200 ANNUAL MEETING		\$17,500
08-Conference Expenes	\$15,750	
14-Typesetting/Printing	1,100	
20-Awards	650	
10-0300 GRANTS/FINANCIAL ASSISTANCE		\$ 1,800
09-President/NACM	\$ 800	
10-Membership/NACM	500	
11-New Clerks/MACA	250	
12-Membership/MACA	250	
50-0400 NEW CLERKS SEMINAR		\$ 1,200
01-Lodging	\$ 150	
02-Travel	150	
03-Meals	500	
05-Supplies	200	
18-Postage	200	
10-0500 NEWSLETTER/PUBLICATIONS		\$ 1,800
14-Typesetting	\$ 800	
15-Promotional/Calendars	400	
18-Postage	600	
40-0600 PROMOTIONAL ITEMS		\$ 0
07-Promotional Items (Sales)	0	
10-0700 REGIONAL TRAINING/DEVELOPMENT		\$ 1,000
03-Meals	\$ 300	
05-Supplies	700	
10-0800 COMMITTEES		\$ 1,400
01-Lodging	\$ 150	
02-Travel	150	
03-Meals	200	
23-Social	650	
24-Library	250	
80-0900 PLAQUES		\$ 2,000
21-Plaques	\$ 2,000	
70-1000 VENDORS		\$ 0
22-Vendors Fees	\$ 0	
90-0000 CONTINGENCY		\$ 1,050

TOTAL DEBITS \$34,600

MACA COUNTIES BY REGION

() Circuits

REGION I

Jefferson (23)
St. Charles (11)
St. Louis City (22)
St. Louis County (21)

REGION II

Bates (27)
Cass (17)
Clay (7)
Henry (27)
Jackson (16)
Johnson (17)
Platte (6)
St. Clair (27)

REGION III

Adair (2)
Chariton (9)
Clark (1)
Knox (2)
Lewis (2)
Lincoln (45)
Linn (9)
Macon (41)
Marion (10)
Monroe (10)
Pike (45)
Ralls (10)
Schuyler (1)
Scotland (1)
Shelby (41)
Sullivan (9)

REGION IV

Bollinger (32)
Cape Girardeau (32)
Dunklin (35)
Madison (24)
Mississippi (33)
New Madrid (34)
Pemiscott (34)
Perry (32)
Scott (330)
St. Francois (24)
Ste. Genevieve (24)
Stoddard (35)
Washington (24)

REGION V

Barry (39)
Barton (28)
Cedar (28)
Dade (28)
Jasper (29)
Lawrence (39)
McDonald (40)
Newton (40)
Stone (39)
Vernon (28)

REGION VI

Andrew (5)
Atchison (4)
Buchanan (5)
Caldwell (43)
Carroll (8)
Clinton (43)
Davies (43)
DeKalb (43)
Gentry (4)
Grundy (3)
Harrison (3)
Holt (4)
Livingston (43)
Mercer (3)
Nodaway (4)
Putnam (3)
Ray (8)
Worth (4)

REGION VII

Audrain (12)
Boone (13)
Callaway (13)
Cooper (18)
Howard (14)
Lafayette (15)
Montgomery (12)
Pettis (18)
Randolph (14)
Saline (15)
Warren (12)

REGION VIII

Camden (26)
Cole (19)
Franklin (20)
Gasconade (20)
Laclede (26)
Maries (25)
Miller (26)
Moniteau (26)
Morgan (26)
Osage (20)
Phelps (25)
Pulaski (25)
Texas (25)

REGION IX

Benton (30)
Christian (38)
Dallas (30)
Douglas (44)
Greene (31)
Hickory (30)
Ozark (44)
Polk (30)
Taney (38)
Webster (30)
Wright (44)

REGION X

Butler (36)
Carter (37)
Crawford (42)
Dent (42)
Howell (37)
Iron (42)
Oregon (37)
Reynolds (42)
Ripley (36)
Shannon (37)
Wayne (42)

· SECOND REGULAR SESSION
[TRULY AGREED TO AND FINALLY PASSED]
HOUSE COMMITTEE SUBSTITUTE FOR
SENATE BILL NO. 769

· 88TH GENERAL ASSEMBLY

1996

L2962.03T

AN ACT

To repeal sections 595.025 and 595.045, RSMo 1994, relating to the crime victims' compensation fund, and to enact in lieu thereof two new sections relating to the same subject.

Be it enacted by the General Assembly of the State of Missouri, as follows:

Section A. Sections 595.025 and 595.045, RSMo 1994, are
2 repealed and two new sections enacted in lieu thereof, to be known as
3 sections 595.025 and 595.045, to read as follows:

NOTE: This bill has not been copied in its entirety.
Only excerpts from the bill that are of interest to
clerks are provided in this package.

595.045. 1. There is established in the state treasury the "Crime
2 Victims' Compensation Fund". A [fee] surcharge of five dollars shall be
3 assessed as costs in each court proceeding filed in any court in the state
4 [for violation of a] in all criminal [law] cases including violations of any
5 county ordinance or any violation of criminal or traffic laws of the state,
6 including an infraction and violation of a municipal [or county]
7 ordinance; except that [no such fee shall be collected for violations of
8 any provision of chapter 252, RSMo, or any rule or regulation adopted
9 under chapter 252, RSMo, for any nonmoving traffic violations, except
10 violations of weight limit and safety laws, and] no such fee shall be
11 collected in any proceeding in any court when the proceeding or the
12 defendant has been dismissed by the court or when costs are to be paid
13 by the state, county, or municipality [on behalf of an indigent
14 defendant. A fee] A surcharge [of five dollars shall be assessed as costs
15 in a juvenile court] proceeding in which a child is found by the court to
16 come within the applicable provisions of subdivision (3) of subsection 1
17 of section 211.031, RSMo.

MORALE BOOSTERS

High morale is vital in any organization, especially during a recession or any other crisis (like getting ready for court!). Here are some simple ways to relieve stress among your employees and colleagues. Not all will work in every single office, but at least one or two should help in yours (unless you are a one person office - then you're on your own!):

Group Lunch: It doesn't have to be at a fancy expensive restaurant. Ordering pizza or a six foot sub sandwich can be just as fun.

Humor Board: Designate one bulletin board as a place to post cartoons, jokes or humorous photos.

Cartoon Memos: Attach a cartoon or a short joke to any of the more mundane memos you distribute.

Off-site Meetings: Schedule an office meeting away from your office. If it's a nice day, take it outside. Or go to a restaurant and follow it up with lunch.

Special Days: Hold an "ugly-tie" or "ugly-sweater" day, or something similar that everyone can participate in. Award joke prizes for winners.

Snapshots: Bring a camera to work and get candid shots of your employees. Post the photos on your humor board.

Flextime: Work out a schedule that allows people to arrive late or leave early one day every week, or every other week.

Answers: 1. thirty; 2. three; 3. forty; 4. four & seven; 5. 1492; 6. fifth; 7. one & none (0); 8. 9/10's; 9. seventh; 10. 16.

MISSOURI ASSOCIATION FOR COURT ADMINISTRATION
c/o Columbia Municipal Court
600 East Broadway
Columbia, Missouri 65201