

THE MACA Reporter

A Publication of the Missouri Association for Court Administration

VOL. VII

FALL 1989

CONFERENCE NOTES:

The fourth annual court conference was held in May at the Lodge of the Four Seasons. The four day conference commenced with registration and a continental breakfast for members.

Programs on traffic ticket management, computerizing the courts, court security and facts about aids were presented during the course of the conference. Two certification sessions were held on job development and clerk responsibility.

The annual business meeting was held for all members. By-law changes were voted on and approved by the membership. Certificates of appreciation were given to court clerks for their contributions to this association. There are currently 144 members in our association.

CIVIL IMMUNITY FOR VOLUNTEERS:

Senate Bill 208 passed by the legislature during the last session limits the liability of "volunteers" working for not-for-profit and governmental entities if the volunteer acted in good faith and within the scope of his official functions and duties. To obtain a copy of this bill in its entirety write:

Senate Bill Room
State Capitol
Jefferson City, MO 65101

CERTIFICATION SESSIONS:

Two certification sessions were presented at this years conference.

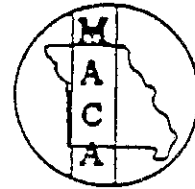
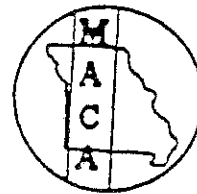
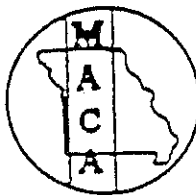
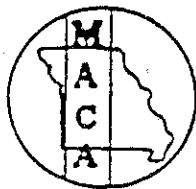
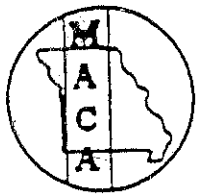
William Patrick Cronin, State Legal Specialist from the University of Missouri spoke on "Clerk Responsibility". Highlights of Mr. Cronin's presentation are: 1) The clerk is absolutely responsible for the money. A receipt should be given by the clerk for any money received by you. 2) The clerk should not issue a summons until a charge signed by the prosecuting attorney is in your possession. 3) Never issue a warrant until the judge has ordered it. 4) You cannot issue a warrant for "failure to appear". Warrants should always be issued for a specific charge.

Mary Ann Rhodus from the National Association of Court Management spoke on "Job Development". Training and education of court employees is essential in the effective management of case loads. Training of personnel in new technology not only improves their job skills but also enhances employee self-esteem which produces a better work product.

REMINDER:

The Board of Directors will begin reviewing Applications for Certification at the September 23rd meeting. Please send your application and copies of seminar certificates attended to:

Nancy Morr
Chesterfield Municipal Court
922 Roosevelt Parkway
Chesterfield, Missouri 63017



CONFERENCE 1990:

Plans are underway for the 1990 court conference. Some of the suggestions received from clerks were: 1) break-out sessions by regions; 2) a session based on size of city and volume of court cases; 3) session on the first morning by regions.

Program suggestions for the conference are collection procedure guidelines including the use of comm checks and collection agencies and a session on self-protection - do you know what to do if you are attacked?

If you have any suggestions regarding programming or format of sessions, please call or write any of the officers or board of directors.

REPRINTS:

If your local paper has printed an article about the clerk, judge, or local court, please send the Reporter a copy so we can reprint it. Send the article to:

Jammy Brandes
Boonville Municipal Court
P.O. Box 8
Boonville, Missouri 65233

DIRECTOR NEEDED:

Due to the resignation of Kelsee Pierce a new director is needed for Region II (Kansas City area). If you are interested please call Nancy Morr at 314-537-4000.

HELP!!

If you would be willing to serve on a committee of MACA, please contact an officer or director. Committee assignments for officers and directors for 1989-91 are:

Donna Johnson
President

Lisa M. Thomson By-Laws
Vice-President Social

Nancy Morr Education
Secretary

Rita C. Bovinett Membership
Treasurer Publicity
 Publications
 Annual Meeting

Ginny Young Social
Director Policy/Procedure
Region I Historian

Vacant
Director, Region 2

Mary Ann McGrail Legislative
Director, Region 3

Jammy Brandes Policy/Procedure
Director Publications
Region 4 Publicity

MACA REPORTER

Published by the Missouri Association for Court Administration.
Publication dates: January, April, July and October
Submit articles to: Jammy Brandes
P.O. Box 8, Boonville, MO 65233



MISSOURI ASSOCIATION FOR COURT ADMINISTRATION

COPY

August 2, 1989

Dear MACA Member;

The Board of Director Member from Region II has resigned to take a new position outside of the judicial field and a replacement is needed. We are seeking a qualified member of MACA, such as yourself, who is willing to donate some time and work with us in this organization to improve our chosen career.

Basically, a director would chair a standing committee and help prepare for the Annual Conference and assist on the Certification Program. A director should be able to attend the board meetings which are held on Saturdays at the Lodge of the Four Seasons in Lake Ozark, Missouri.

We would like you to seriously consider the position of director for your region. We have three to four board meetings a year besides the Annual Conference and the dates for the upcoming meetings are as follows: Sept. 23rd, 1989, January 13th, 1990, and March 10th, 1990. They usually start about 9:00 a.m. and breakup sometime in the afternoon.

We accomplish alot and put in dedicated hard work at these meetings and they are considered mandatory, but we also have a great time and enjoy meeting new people and getting them involved in MACA.

Please take time to think about this and let me know, in writing, your response by August 25th. If you have any questions, feel free to contact me at my office. Hoping to hear from you soon!

Nancy M. Morr, Secretary
MACA
Chesterfield Municipal Court
922 Roosevelt Parkway
Chesterfield, Mo. 63017
(314) 537-4000



MISSOURI ASSOCIATION FOR COURT ADMINISTRATION

October 27, 1989

COPY

Terri Thomas
Grandview Municipal Court
1200 Main Street
Grandview, Mo. 64030

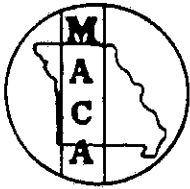
Dear Terri;

First of all, let me apologize for taking so long in responding to your letter for the position on the Board of Directors for MACA. We received three positive responses to our inquiry and we were not able to discuss these until our board meeting in late September. As members of the board, we then felt it was inappropriate at that time to simply pick one of the three without giving you more information on who we are and what we do and without knowing a little more about you. If at all possible, we are requesting that you send us a short resume and possibly a job description of your present position. We are also asking that you attend our board meeting on Saturday, January 13th, 1990 at the Lodge of the Four Seasons so that you may observe what we actually do and accomplish on the board and to answer any questions that you might have about the directors position.

We appreciate your interest and look forward to working with you in the future. If you have any questions, feel free to contact me. Hoping to hear from you soon.

Sincerely,

Nancy M. Morr
Secretary, MACA
Chesterfield Municipal Court
922 Roosevelt Parkway
Chesterfield, Mo. 63017
(314) 537-4000



MISSOURI ASSOCIATION FOR COURT ADMINISTRATION

October 27, 1989

Barbara Dobbins
North Kansas City Municipal Court
2010 Howell
North Kansas City, Mo. 64116

COPY

Dear Barbara;

First of all, let me apologize for taking so long in responding to your letter for the position on the Board of Directors for MACA. We received three positive responses to our inquiry and we were not able to discuss these until our board meeting in late September. As members of the board, we then felt it was inappropriate at that time to simply pick one of the three without giving you more information on who we are and what we do and without knowing a little more about you. If at all possible, we are requesting that you send us a short resume and possibly a job description of your present position. We are also asking that you attend our board meeting on Saturday, January 13th, 1990 at the Lodge of the Four Seasons so that you may observe what we actually do and accomplish on the board and to answer any questions you might have about the directors position.

We appreciate your interest and look forward to working with you in the future. If you have any questions, feel free to contact me. Hoping to hear from you soon.

Sincerely,

Nancy M. Morr
Secretary, MACA
Chesterfield Municipal Court
922 Roosevelt Parkway
Chesterfield, Mo. 63017
(314) 537-4000



MISSOURI ASSOCIATION FOR COURT ADMINISTRATION

October 27, 1989

John D. Franklin
Court Administrator
Kansas City Municipal Court
1101 Locust Street
Kansas City, Mo. 64106

Dear John;

First of all, let me apologize for taking so long in responding to your letter for the position on the Board of Directors for MACA. We received three positive responses to our inquiry and we were not able to discuss these until our board meeting in late September. As members of the board, we then felt it was inappropriate at that time to simply pick one of the three without giving you more information on who we are and what we do and without knowing a little more about you. If at all possible, we are requesting that you send us a short resume and possibly a job description of your present position. We are also asking that you attend our board meeting on Saturday, January 13th, 1990 at the Lodge of the Four Seasons so that you may observe what we actually do and accomplish on the board and to answer any questions you might have about the directors position.

We appreciate your interest and look forward to working with you in the future. If you have any questions, feel free to contact me. Hoping to hear from you soon.

Sincerely,

Nancy M. Morr
Secretary, MACA
Chesterfield Municipal Court
922 Roosevelt Parkway
Chesterfield, Mo. 63017
(314) 537-4000