



MISSOURI ASSOCIATION FOR COURT ADMINISTRATION

THE MACA REPORTER

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Aux Vasse

FROM THE PRESIDENT:

SPRING 1988

GENERAL INFORMATION - 1988 MISSOURI COURT CONFERENCE

All Court Clerks are invited to attend the MISSOURI COURT CONFERENCE to be held on Wednesday, May 25th thru Friday May 27th at the Lodge of the Four Seasons. At this year's conference certification of court clerks will be discussed along with information and aids to help improve the administration of justice in our courts of limited jurisdiction. It will be an official Conference, therefore, it is suggested that each city or county defray the expense of its representatives in attending, since it will be the community which will benefit from the knowledge gained.

There is a \$ 50.00 fee, which includes MACA Annual Membership dues. The cost of the Dinner on Thursday will be \$ 20.00 for members. The Lunch will be sponsored by the Missouri Highway Safety Council, which totals \$ 70.00 to attend the conference. Both Membership and Registration forms are to be filled out, with a check in the amount needed to cover your costs, made payable to M.A.C.A. and sent to:

Rita C. Bovinett
M.A.C.A. Treasurer
Dellwood Municipal Court
1415 Chambers Road
Dellwood, Missouri 63135

RESERVATIONS:

The conference site is again at the Lodge of the Four Seasons. The room rate is at a reduced rate, \$ 61.00 per night, per room. (EACH CLERK SHOULD SEND WITH THEIR RESERVATION, A COPY OF THEIR CITY'S TAX EXEMPT LETTER FOR ROOM TAX). In order to assure your accommodations, it is suggested that you return your reservation card to the resort no later than April 10th, 1988. If you like to stay an additional night, the Lodge has offered Friday night, May 27th, at the reduced rate of \$ 61.00

Every effort will be made to get rooms in close proximity to our Eagles Peak Meeting Room.

NOTE: There are two bedroom condos available at \$ 135.00 per unit per night, but you must ask for one when making reservations. However, they are not close to the main Lodge.

Your Executive Board has been active during the past year. On Friday January 22 and Saturday January 23, 1988 we met at the Lodge of the Four Seasons for our third Meeting since the last Annual Meeting. A lot has been accomplished this year. On Friday we met with representatives from the Missouri Institute for Executive Development, (College of Business & Public Administration University of Missouri, Columbia). A Committee was formed last year to study the feasibility of a certification program for our Association members. The guidelines have been set for the program along with the Standards for Certification and the Basic Requirements set. The decision to proceed with a Certification program will be brought to a vote at this years annual board meeting in May. A thorough discussion along with a brief presentation from the Institute for Executive Development rep's. will preceed the certification vote. For additional information on the certification program you may call any of your Officers or Directors or contact the Education Chairman, Nancy Morr, (314) 385-4670 (Jennings, MO. or Co-Chairman, Doris Parcel, (314) 386-2227 (Auxvasse, MO)

COMMITTEE REPORTS

BY LAWS: Chairman, Lisa Thomson- Proposed By-Law amendements have been mailed with this notice to each paid MACA member and will be presented to the members for a vote in May.

MEMBERSHIP: Chairman, Rita Bovinett-Associate Clerks have been invited to join the Association and once again over 500 applications have been mailed to Municipal and Associate clerks this year along with information and registration forms for our Annual Meeting in May.

EDUCATION: Chairman, Nancy Morr & Co-Chairman Doris Parcel have been working on formulating the Certification program for our members.

SOCIAL: Chairman, Lisa Thomson- This year's social program should prove to be outstanding. In addition to MACA hosting a Hospitality Room on Thursday night as we did last year, we are also hosting a Hospitality room on Wednesday Night and Thursday night we have reserved the indoor/outdoor Pool/Spa area for our members and guests from 9:00 p.m. 1:00 a.m. So be sure to bring your swimming suits/trunks as this should prove to be a very fun evening. The spa includes a whirlpool and a Dry Heat Sauna. Also the Annual Volleyball tournament is scheduled for Friday at 2:00 p.m. so prepare now to help us win back our Volleyball trophy from the Judges.

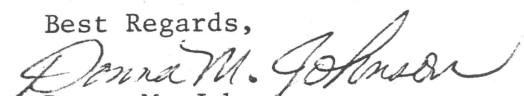
LEGISLATION: Chairman, Berniece Young-The most recent legislation, Lose & Abuse Law will again be brought up at our May meeting for further discussion and possibly some sample forms for you to use when mailing in Driver's Lic.

POLICY & PROCEDURES: Chairman, Ginny Young-This committee is continuing to gather information for preparing a Court Manual for our members.

PUBLICATIONS: Chairman, Rita Bovinett- Efforts are being made to provide our members with a Members Directory along with telephone numbers and frequent important numbers that all clerks call. Also a new MACA Application has been formulate and is included with this letter.

I hope that you will take time to look over each article that has been included with this mailing. A MACA Binder will be handed out to all who register at the Annual Meeting. It will include conference material and your agenda. On the Agenda will ~~will~~ include suchs topics as the State Auditor's Office dicussing our recent/ or upcoming audits of our Courts/ Walk-Thru Uniform Traffic Summons(Ticket)/Department of Revenue (Drivers License Bureau)/Time Management/Court Security. Please make every effort to attend this years conference.

WE SUGGEST AND ENCOURAGE EACH CLERK TO ATTEND THE MEETING SCHEDULED IN CONJUNCTION WITH THE MISSOURI ASSOCIATION AND MUNICIPAL JUDGES ASSOCIATION- MAY 25,26,27, 1988.

Best Regards,

Donna M. Johnson
MACA President



MISSOURI ASSOCIATION FOR COURT ADMINISTRATION

REGISTRATION

1988 ANNUAL COURT CONFERENCE

Please type or print

I plan to attend the Annual Court Conference, Wednesday, May 25th thru Friday May 27th, 1988 at the Lodge of the Four Seasons, Lake Ozarks, Mo.

<u>NAME</u>	<u>TITLE</u>	<u>MUNICIPALITY</u>	<u>PHONE NUMBER</u>
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(Please fill out a registration sheet for each member attending)

CONFERENCE FEE : \$ 50.00 each member (includes Membership) \$ _____

MEALS: DINNER COSTS \$ 20.00 each member (Dinner costs \$ 22.00 each guest) _____

(LUNCH COST for guest only \$ 12.00) _____

GUEST'S NAME/S _____

NO REFUNDS

TOTAL REMITTED \$ _____

There will be two Boat Cruises on Wednesday Evening, sponsored by the Judges Association, one at 7:30 P.M. and one at 8:45 P.M. Each cruise is limited to 100 persons.

RESERVATIONS:

PLEASE NOTE: Your room reservation is to be forwarded directly to the Lodge at \$ 61.00 per room per night. SEND YOUR CITY'S TAX LETTER WITH YOUR RESERVATION TO AVOID PAYING ROOM TAX, along with your deposit. DEADLINE FOR RESERVATIONS: April 10th, 1988. Make deposit payable to LODGE OF THE FOUR SEASONS.

MAKE CONFERENCE FEE AND DINNER COST PAYABLE TO M.A.C.A. and send by April 10th, 1988 to:

Rita C. Bovinett
M.A.C.A. Treasurer
Dellwood Municipal Court
1415 Chambers Road
Dellwood, Mo. 63135
1-314-521-4352

FOR OFFICE USE ONLY

DATE RECEIVED _____ AMOUNT REC'D _____

OTHER INFORMATION _____