

# SPRING 2026 MACA eNews

*Message from the President*

Happy Spring to all our members—if winter decides to stay tucked away!

I hope everyone has had a chance to explore the new member management system, MemberClicks. If you need to update information that you are unable to change yourself, please use the form available on the member portal.

Everyone should have received notifications about the 2026 Spring Conference. Heather Smith and her team have done an outstanding job organizing training opportunities for all members. If you did not receive the notification, please contact Angela Davis or me.

Please remember:

- Conference registration deadline: April 10, 2026 (to receive your ¼-zip at the conference)
- Hotel reservation deadline: April 19, 2026

If you must cancel your attendance, cancellations must be made at least five business days prior to the conference. Cancellations made less than five days prior will incur a \$75 penalty fee, and no-shows or late cancellations will not receive a refund.

New members and first-time attendees are encouraged to join the Welcome Committee at 4:15 p.m. Please also join me for the Presidential Welcome Reception at 5:30 p.m., where appetizers will be provided.

If you are receiving an award and would like family or friends present, please have them arrive by 9:00 a.m.

This year's 2026 MACA Social, hosted by Region 6, will feature Dueling Pianos by Spike Blake, followed by a DJ. Put on your formal wear (not required) and get ready to sing, dance, and enjoy the evening.

**This year's Civic Project will support Laura's Little Bit of Comfort, which provides comfort bags for individuals undergoing cancer treatment. Please consider bringing raffle baskets and cash to support this wonderful cause. Cash App and Venmo will also be available for raffle ticket purchases.**

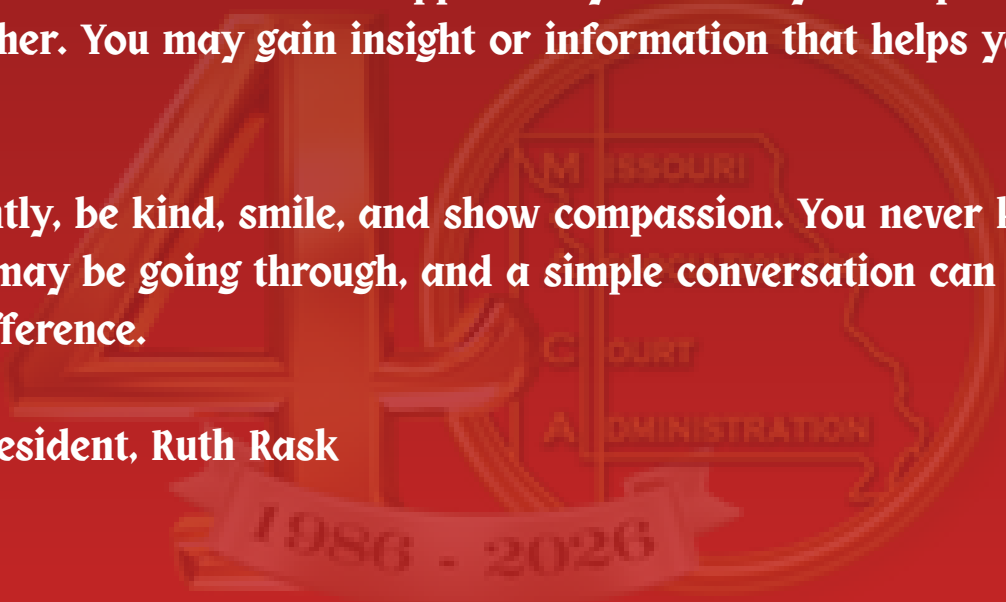
**The 40th Anniversary Committee has finalized plans for Thursday evening's celebration. Wear your luau shirt or relaxed attire and join us for great music, dancing, hors d'oeuvres, desserts, and a cash bar.**

**For members unable to attend the Spring Conference, we hope to see you in the fall for a more scaled-down celebration.**

**For this conference and future conferences, I encourage everyone to sit with someone you don't know. Take the opportunity to share your experiences and learn from one another. You may gain insight or information that helps you in ways you didn't expect.**

**Most importantly, be kind, smile, and show compassion. You never know what someone else may be going through, and a simple conversation can make a meaningful difference.**

**Your Maca President, Ruth Rask**



# Code of Ethics

**MACA CODE OF ETHICS PLEDGE AS A MEMBER OF THE MISSOURI ASSOCIATION FOR COURT ADMINISTRATION, INC. I SOLEMNLY PLEDGE:** That, as a judicial employee, I will strive to uphold the policy of the Judges and will be loyal and respectful, That I will always conduct myself in a manner to reflect the dignity and humanity of my profession, That I will maintain the confidential nature of my position, That I will respect my position of trust and will maintain unquestionable honesty and integrity, That I will endeavor, by constant pursuit of educational programs, to increase the knowledge that is necessary to enhance my profession, That I will serve the Public with constancy regardless of sex, race or creed and uphold the Constitution of the United States; the Laws of the State of Missouri; and the Ordinances of the City/Village.

# **MACA Payments**

**ALL PAYMENTS are mailed to the MACA Treasurer.**

**Different types of payments: Memberships, Certification fees,  
and Conference fees.**

**Please make sure your finance departments have updated  
their system. If payments are mailed to the wrong location  
(previous treasurers or Belinda) it will delay being processed.**

**If an updated W9 is needed, you can reach out to Elizabeth  
Weimar.**

**Checks should be made out to Missouri Association for Court  
Administration (MACA)**

**MACA payments are to be mailed to:**

**MACA;**

**Attn Elizabeth Weimar, 9345 Clayton Rd, Ladue, MO 63124**



# Board Member Spotlight

## Cheryl Weston Region 9 Director

Cheryl L Weston is the Court Administrator at the Battlefield Municipal Division Court. She became a member of MACA in late 2022. She currently serves as a Board Member for Region #9 and the chair for the Legislative Committee. She resides in Battlefield, Missouri with her husband, John, and their two beagles: Annie and Alice. They have two grown sons, two daughters-in-law, and one grandson who is the apple of Oma's eye. In her spare time, she serves as the Drama Director at her church, Graceway Baptist, and she stars in local television and radio commercials. She can be spotted in the 2009 film, "Saving Grace B Jones" as the Church Organist and in the 2014 film "Gone Girl" as an extra in the candlelight vigil scene. She and her husband also enjoy playing pickleball together, whenever they can. Her favorite quote is "Great minds discuss ideas; average minds discuss events; small minds discuss people" by Eleanor Roosevelt.

# MACA EXECUTIVE BOARD

## PRESIDENT

Ruth Rask

Town & Country Municipal Division 1011  
Municipal Center Dr  
Town & Country, MO 63131 P  
h: 314-587-2380-  
Cell: 314-795-4471  
Fax: 314-432-1286 rc.rask67@gmail.com  
Committee: Annual Conference

## PRESIDENT-ELECT

Whitney Weber

Grandview Municipal Court  
1200 Main Street  
Grandview, MO 64030  
Ph: 816-316-4897 wweber@grandview.org  
Committee: Annual Conference

## IMMEDIATE PAST PRESIDENT

Colleen Massey-Skaggs

Manchester Municipal Court  
200 Highlands Blvd. Drive  
Manchester, MO 63011  
Ph: 636-207-2828  
Fac: 636-207-2826  
Committee: Nominations

## SECRETARY

Elizabeth Thomas

Kansas City Municipal Court  
511 E. 11<sup>th</sup> Street  
Kansas City, MO 64106  
Ph: 816-513-6748  
Fax: 816-513-6782

## TREASURER

Elizabeth Weimar

Ladue Municipal Division  
9345 Clayton Road  
Ladue, MO 63124  
Ph: 314-993-3919  
Fax: 314-993-5652 eweimar@cityofladue-mo.gov  
Committee: Finance

## PROFESSIONAL DEVELOPMENT

Heather Smith

St. Charles County Municipal Court 399  
Turner Boulevard  
St. Peters, MO 63376  
Ph: 636-949-7900 x 7650  
hsmith@sccmo.org  
Committee: Education

## MEMBERSHIP DIRECTOR

Melissa Allen

Eureka Municipal Division  
120 City Hall Drive  
Eureka, MO 63025  
Ph: 636-549-1828  
Fax: 636-938-9581 mallen@eureka.mo.us  
Committee: Membership

## PROSECUTOR CLERK REP

Marianne Warren

Maryland Heights Municipal Division 1911  
Dorsett Road  
Maryland Heights, MO 63043  
Ph: 314-738-2285  
Fax: 314-738-2288  
m.warren@marylandheights.com  
Committee: Education

## REGION 1

Joyce Lee

Frontenac Municipal Division  
10555 Clayton Rd. Frontenac, MO 63131  
Ph: 314-994-3204  
Fax: 314-994-3203  
Joyceleeeregion1@gmail.com  
Committee: Awards and Scholarships

## REGION 2

Angela Davis

Raymore Municipal Division 100 Municipal  
Circle  
Raymore, MO 64083  
Ph: 816-331-1712  
Fax: 816-331-0634 adavis@raymore.com  
Committee: Technology

## REGION 3

Lezlie Meyer

LaGrange Municipal Division  
118 South Main P.O. Box 206  
LaGrange, MO 63448  
Ph: 573-655-4301-  
Cell: 573-406-4861  
Fax: 573-655-4930  
lagclerk@cityoflagrangemo.gov  
Committee: Continuing Education

## REGION 4

Dawn Hendricks

Bonne Terre Municipal Division  
118 N. Allen  
Bonne Terre, MO 63628  
Ph: 573-358-2254 x 3  
Fax: 573-358-1525  
courtclerk@bonneterre.net  
Committee:  
By-Laws / P&P

## REGION 5

Jada Tittle

El Dorado Springs Municipal Division 405  
W. Oak El  
Dorado Spring, MO  
Ph: 417-876-4821 Fax: court@eldomo.org  
Committee: Civic

## REGION 6

Sarah Collins

Richmond Municipal Division  
205 Summit Street Richmond, MO 64080  
Ph: 816-776-5304 x1115  
Fax: 816-776-8216 Scollins5836@gmail.com  
Committee: Social 2026

## REGION 7

Jennifer LeBlanc

Odessa Municipal Court 228 S 2nd Street  
Odessa, MO 64076  
Ph: 816-230-5577 Ext. 1  
Jennifer.leblanc@cityofodessamo.com  
Committee: Historian

## REGION 8

Chiara Ogle

Pacific Municipal Division  
300 Hoven Drive  
Pacific, MO 63069  
Ph: 636-257-4553  
cogle@pacificmo.gov  
Committee: Publications

## REGION 9

Cheryl Weston

Battlefield Municipal Division  
5434 S. Tower Drive  
Battlefield, MO 65619  
Ph: 417-447-0085  
courtclerk@battlefieldmo.gov  
Committee:  
Legislative

# Welcome the new members of MACA

**Shyanne Archuleta – Jefferson City**

**Jennifer Beeler – Oakview**

**Caelin Chatman – Clayton**

**Maria Ellison – St. Charles City**

**Melinda Hill – St. Joseph**

**Louis McReynolds – Joplin**

**Madaline Mudd – St. Charles County**

**Diana Neuwirth – Grain Valley**

**Chelsey Parise – Joplin**

**Anjenee Thomas – Jennings**

**Dana Tipton – Hannibal**

**Madisson Wright – Gladstone**



**Brandi McSpadden – Jennings**

**Angela Price – Liberty**

**Stephanie Wheeler – Byrnes Mill**

# Message from your Professional Development Director

It's that time of year again - CONFERENCE TIME! I would like to thank the education committee for their hard work and dedication they have given this year's annual conference. We will once again be offering Monday sessions for both new and seasoned clerks as separate options. The week will be packed full of sessions to assist in acquiring credit towards the new certification requirements. There will be a session dedicated to that topic as well!

This year, we will be joining the Judges in a joint training topic pertaining to Minimum Operating Standards, hosted by MMACJA at the Lodge of the Four Seasons. Clerks will be responsible for their own travel and that time has been built into the agenda. For those clerks not wanting to attend in person, we will live stream the session so everyone can receive credit if they attend in person or virtually. We have also been invited to stay after the end of the session for a reception to network with fellow colleagues.

REMINDER!!! On your conference registration, you are asked to mark what events you will be attending. Please make sure that you mark, and attend, any sessions and/or events that you are interested in. This information is used to plan meeting space/room size, refreshments if provided, materials, etc.

Lastly, I would like to thank all of you for allowing me to serve as your Professional Development Director. Serving this organization is a truly rewarding and enjoyable experience and I encourage you to consider running for a position in the future!

I look forward to seeing you all in May. Safe travels!

# Annual Conference

# Registration

Hello and Welcome to our MACA 40th Annual Conference!

This year we are celebrating 40 years of Professionalism in Court Administration, and we would love for you to come celebrate with us - while learning some important information and making lifelong connections.

This new MACA website has all the information you will need to prepare and register for the conference. The person registering for the conference will need to be the person to do the registration. You can visit the website, click on events and Spring Conference.

If you are ONLY attending Monday New Clerks Training or Monday Advanced Training you will need to do a separate registration.

Everyone registered for the full conference (Tuesday - Friday) will receive a quarter zip shirt. You will be asked for your size during registration. These orders must be placed by April 10th to receive your shirt at Spring Conference. If your registration comes in after that, you will receive your shirt at the Fall Conference. If you are not attending either conference and would like to purchase a shirt, there is an order form available here.

Closer to the conference date, you will receive information on downloading the conference app and directions for CPE tracking this year. Please pay attention to these directions, as they will be necessary during the conference.

Hotel registration is separate from the conference and you can find the hotel information here.

Group Code CRTR.

If you have any questions regarding registration or payment for conference, please feel free to contact Belinda at [pearsonplanning.maca@gmail.com](mailto:pearsonplanning.maca@gmail.com).

# Annual Conference

## Reminders

### Upcoming MACA Educational Conference: Important Updates & What to Expect

The Missouri Association for Court Administration is gearing up for a memorable and meaningful conference this spring – one that not only delivers exceptional education and networking, but also celebrates a major milestone: MACA's 40th Anniversary. Below are key reminders and updates to help you prepare and make the most of your conference experience.

### Extra Quarter Zip Orders – Deadline Approaching

If you would like to order an extra conference quarter zip, please place your order no later than April 10. Orders placed after this date will not be available until the Fall Conference.

### 40th Anniversary Celebration – Thursday Evening

Join us on Thursday from 6-10 PM for a special anniversary social on the patio.

The evening will include:

- Appetizers
- Desserts
- Cash bar
- A relaxed, celebratory atmosphere honoring four decades of MACA's impact

Please remember to bring your conference nametag to the social. Nametags are required to receive drawing tickets, and only registered conference attendees will be entered into the drawings.

### Guests & Meal Policies

If you are bringing guests with you to the conference, please note:

- Guests may not attend sessions or meals unless a separate meal ticket is purchased for them.
- Food may not be taken out of the dining room during meals.

Guests attending the award presentation are welcome. They should arrive by 9:00 AM, check in at the registration desk and Belinda will guide them to the correct location.

# Annual Conference

## Reminders

### WhoVa App Returns

We will once again be using the WhoVa app for schedules, announcements, and conference engagement.

Invitations to join the app will be sent out approximately two weeks before the event.

### Dress in Layers

Meeting room temperatures can be difficult to regulate with a large group.

We encourage all attendees to dress in layers to stay comfortable throughout the conference.

### Breakout Sessions

Please attend the breakout sessions you selected during registration.

Room assignments are based on pre-registration numbers and switching sessions may cause overcrowding.

### CPE Tracking via QR Codes

CPEs will be tracked using QR code sign-in and sign-out for each session.

After the conference:

- You will have 30 days to make corrections or updates.
- After 30 days, no changes can be made.

Detailed instructions will be provided closer to the event and will also be available in the WhoVa app.

This year's conference promises to be both educational and celebratory as we honor MACA's 40 years of service, leadership, and community. We look forward to seeing you there and sharing this milestone together.

# 2026 Spring Conference Agenda

Margaritaville Lake Resort Lake of the Ozarks

494 Tan Tar A Dr

Osage Beach, MO 65065

Sunday May 17th		CEU	Points
5:00pm -7:00pm	Registration	-	-
Monday May 18th		CEU	Points
7:00am-9:00am	Registration	-	-
8:00am-6:45pm	Raffle Basket Room drop off Available open during breaks	-	-
2:00pm-5:00pm	Registration	-	-
4:45PM-5:15PM	New Clerk/First Time Attendee Orientation	-	-
5:30PM-6:30PM	Presidential Welcome Reception	-	-
	Appetizers will be served	-	-
6:45 PM-7:45PM	<b>Regional Breakouts &amp; Candidate Visits</b>	Other	1.00
	Region 1 Breakout		
	Regions 2 & 6 Breakout		
	Regions 3, 7 & 8 Breakout		
	Region 4 Breakout		
	Region 5 Breakout		
Region 9 Breakout			
New Clerk Training			
9:00am-9:15am	Welcome & Introductions – Charlotte Hodson/Courtney Whiteside	-	-
9:15am-10:30am	Roles of Court Clerks & PA Clerks – Keith Cheung	Separation of Powers	1.25
10:30am-10:45am	Break	-	-
10:45am-12:00am	Missouri Supreme Court Rule 37 Overview and Case Management Procedures – Courtney Whiteside	Court Operating Rules	1.25
12:00pm-1:00pm	Lunch Provided	-	-
1:00pm-2:30pm	OSCA Topics, Court Monitors; Accountability – Roberta Rothstein/Devon Nixon	Purposes and Responsibilities	1.50
2:30pm-2:45pm	Break	-	-
2:45pm-3:30pm	Missouri Department of Revenue (DOR) Topics – Mitch Schultz	Essential Job Functions	0.75
3:30pm-4:00pm	Closing Remarks	-	-
		<b>New clerk total Points</b>	<b>4.75</b>
Advanced Clerk Training			
9:00am-9:15am	Welcome & Introductions – Heather Smith	-	-
9:15am-10:15am	Professional Communication in the Court System: Avoiding Misunderstandings and Escalations – Leslie Toliver	Communication	1.00
10:15am-10:30am	Break	-	-
10:30am-12:00pm	Creating the Culture You Think You Have – Alia Stowers	Leadership	1.50
12:00pm-1:00pm	Lunch Provided	-	-
1:00pm-2:30pm	Implicit Bias Session – Speakers TBD	Public Trust and confidence	1.50
2:30pm-2:45pm	Break	-	-
2:45pm-3:45pm	The 4 C's of Ethics – Judge Jim Hall	Ethics	1.00
3:45pm-4:00pm	Closing Remarks/Questions	-	-
		<b>Advanced clerk total Points</b>	<b>5.00</b>
Tuesday May 19th		CEU	Points
7:00am -11:00am	Registration	-	-
7:30am-8:00am	Final Raffle Basket Room drop off	-	-
8:00am-8:30am	Welcome/Color Guard	-	-
8:30am-10:30am	No More Awkward Hellos - Networking Without the Weird	Communication	2.00
10:30am-10:45am	Break (Raffle Basket Room open)	-	-
10:45am-12:00am	So You Think You Know the Law? -Keith Cheung	Essential Job Functions	1.25
12:00pm-1:00pm	Lunch Provided	-	-
12:45pm-1:00pm	Raffle Basket Room open	-	-
1:00pm-2:00pm	CivicProject Presentation -Laura's Little Bits of Comfort	Other	1.00
2:00pm-3:30pm	Ferguson: 10 Years Later - Judge Cotton Walker	Purposes/Responsibilities	1.50

3:30pm-3:45pm	Break (Raffle Basket Room open)	-	-
3:45pm-5:00pm	Immigration in the Municipal Court – Ray Bolourtchi	Public Trust	1.25
5:00pm-5:30pm	Raffle Basket Room open	-	-
<b>Spring Conference Day 1 total Points</b>			<b>7.00</b>
<b>Wednesday May 20th</b>		<b>CEU</b>	<b>Points</b>
7:00am -11:00am	Registration	-	-
7:30am-8:00am	Raffle Basket Room open	-	-
8:00am-9:00am	<b>MACA Business Meeting</b>	MACA Business Meeting	1.00
9:00am-10:15am	<b>Awards/Election Results</b>	Other	1.25
10:15am-10:30am	Break (Raffle Basket Room open)	-	-
10:30am-12:00pm	<b>ADA compliance for Websites, Public Facing Documents and Filings - OSCA</b>	Customer Service/Communications	1.50
12:00pm-1:00pm	Lunch Provided	-	-
12:45pm-1:00pm	Raffle Basket Room open	-	-
1:00pm-2:00pm	<b>New Certification Requirements</b>	Other	1.00
2:00pm - 2:30pm	<b>Travel to Lodge</b>	-	-
	<b>MACA Website discussion</b> (not traveling to lodge)	Other	0.50
2:30pm-2:45pm	Break (Raffle Basket Room open)	-	-
2:45pm-4:00pm	<b>Minimum Operating Standards</b> at Lodge of Four Seasons	Essential Job Functions	1.25
	Transportation on your own or Streaming available at Margaritaville		
4:00pm-5:00pm	Raffle Basket Room open	-	-
7:00pm-11:00pm	<b>Social Dueling Pianos</b>	-	-
	Dance and Sing with Blake and his Dueling Pianos (Snacks Provided) by Region 6	-	-
<b>Spring Conference Day 2 total Points</b>			<b>6.00</b>
<b>Thursday May 21st</b>		<b>CEU</b>	<b>Points</b>
7:00am -11:00am	Registration	-	-
8:30am-9:00am	Raffle Basket Room open	-	-
9:00am-10:45am	<b>Windows and Mirrors: The View from Here</b> – Courtney Whiteside	Ethics	1.75
10:45am-11:00am	Break (Raffle Basket Room open)	-	-
11:00am-12:00pm	<b>The Evolution of MACA</b> – Lisa Thompson, Donna Johnson, Colleen Massey-Skaggs	Other	1.00
12:00pm-1:30pm	Lunch Provided	-	-
12:45pm-1:30pm	Raffle Basket Room open	-	-
1:30pm-2:45pm	<b>Courts – Ebench Training</b> -Angela Davis	Essential Job Function	1.25
	<b>Courts – Trial de Novo and Jury Trial</b> - OSCA	Essential Job Function	
	<b>Courts - Accounting Topics</b> - OSCA	Accounting/Fiscal	
	<b>PA – various topics presented by</b> PA Rep	Essential Job Function	
	<b>Court/PA – Budgeting</b> – Susan West	Accounting/Fiscal	
2:45pm-3:00pm	Break (Raffle Basket Room open)	-	-
3:00pm-4:15pm	<b>Courts – Ebench Training</b> -Angela Davis	Essential Job Function	1.25
	<b>Courts – Trial de Novo and Jury Trial</b> - OSCA	Essential Job Function	
	<b>Courts - Accounting Topics</b> - OSCA	Accounting/Fiscal	
	<b>PA – various topics presented by</b> PA Rep	Essential Job Function	
	<b>Court/PA - Continuity of Operation Plan</b> – Jeff Chapple	Strategic Planning/Workforce Management	
4:15pm-4:30pm	Break	-	-
4:30pm-5:00pm	<b>Basket Raffle Drawings</b>	-	-
6:00pm-10:00pm	<b>40th Anniversary Party</b>	-	-
	Live Band, Appetizers, and Desserts	-	-
<b>Spring Conference Day 3 total Points</b>			<b>5.25</b>
<b>Friday May 22nd</b>		<b>CEU</b>	<b>Points</b>
9:00am-10:15am	<b>Professionalism Across Social Media</b> -John King	Public Trust and Confidence	1.25
10:15am-10:30am	Break	-	-
10:30am-12:00pm	<b>The 7 Commitments of a Great Team - Because Great Teams Don't Happen by Accident</b>	Communication	1.50
12:00pm-12:30pm	Conference Closing Remarks	-	-
<b>Spring Conference Day 4 total Points</b>			<b>2.75</b>

# Conference Lunch Menu

*Join Us Each Day for Delicious Dining*

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## Monday Lunch

### Salads

Caesar Salad *(GF)* – Creamy Caesar, Croutons, Parmesan

Tropical Quinoa Salad – Mango, Avocado, Pecans, Blueberry Pomegranate Vinaigrette

### Entrées

Traditional Lasagna

Chicken Piccata

Pork Loin with Lemon Caper Sauce *(GF)*

Roasted Apple Demi-Glace *(GF)*

### Sides

Italian Green Beans | Tortellini Carbonara | Breadsticks

### Dessert

Chef's Selection

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## Presidential Welcome

Mini Slider Bar: Hamburger | Pulled Pork | Pulled Chicken | Cuban

Toppings: Cheese | Lettuce | Tomato | Onion | Pickles

Sauces: BBQ | Buffalo | Blueberry BBQ

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## Tuesday Lunch

### Salads

Country Salad *(GF)* – Greens, Tomatoes, Cucumbers, Onions

Tortellini Pasta Salad – Italian Vinaigrette

### Entrées

Southern Fried Chicken

Grilled Flank Steak with Citrus Chipotle BBQ *(GF)*

### Sides

Corn on the Cob *(GF)*

Roasted Brussels Sprouts with Bacon *(GF)*

Mac & Cheese

**Breads**

Cornbread Muffins | Hawaiian Rolls

**Dessert**

Chef's Selection

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**Wednesday Lunch****Salad**

Field Greens with Strawberries, Feta & Pecans

**Wrap Bar**

Turkey BLT Wrap with Cranberry Aioli  
Ham & Swiss Wrap with Brown Derby Mustard  
Grilled Portabella Veggie Wrap

**Sides & Desserts**

Kettle Chips | Cookies | Brownies

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**Thursday Lunch****Salads**

Classic Caesar  
Island Salad *(GF)* – Mandarin Oranges, Peppers, Cilantro Lime Vinaigrette

**Entrées**

Cilantro Lime Chicken *(GF)*  
Seasoned Pot Roast with Au Jus *(GF)*

**Sides**

Mashed Potatoes *(GF)*  
Bourbon Honey Glazed Carrots *(GF)*

**Dessert**

Chocolate Cake & Cheesecake Assortment

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***GF = Gluten Free***

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**We look forward to dining with you!**

***Congratulations!***

**The following members were awarded  
a scholarship to attend the Spring  
Conference!**

**Paula West Warrensburg Court**

**Jennifer Beeler Oakview Court**

**Rosalie LaGrand Valley Park Court**

# 2026 Election

This year is an election year for Secretary, Membership Director, Professional Development Director, Prosecutor Clerk Representative, and Even-Numbered Regions.

There will be two contested races this year.

Please see Bio's for everyone who is running for a position.

We do have some By-Law changes that will need voted on this year.

\*To be eligible to vote, your 2026 MACA membership must have been paid by March

15, 2026.

# Secretary

**Raschelle Perry**  
**North Kansas City Municipal**  
**Court**



I began my court career in 2012 as a part-time Court Clerk for the City of Harrisonville, where I quickly discovered my passion for court administration. In 2013, I accepted a full-time Court Clerk position with the City of Grandview, and the following year I returned to Harrisonville as Court Administrator. In 2018, I moved north to serve as the Court Administrator for the City of North Kansas City, where I continue today.

I am an active member of the Western Association of Court Administration (WACA) and the Missouri Association of Court Administration (MACA), and I earned my Certified Court Administrator (CCA) designation in 2017.

Outside of work, my husband, Tim, and I have been married for 28 years and enjoy life on our small farm with our many rescue animals and livestock.

I would be honored to serve on the MACA Executive Board as your Secretary and continue supporting our professional development.



# Membership Director

**Melissa Allen**  
**Eureka Municipal Court**

Melissa Allen is the Court Administrator for the City of Eureka, a position she has held since 2023. Prior to this role, she served as the Court Administrator for the City of Pacific for six years. Melissa earned her Bachelor of Science in Criminology and Criminal Justice from the University of Missouri-St. Louis.

She began her career in the legal field as a legal assistant with the Missouri State Public Defender's Office in St. Louis City, where she developed a strong passion for working within the judicial system. Melissa is actively involved in professional organizations and currently serves as the Membership Director for MACA. She also contributes to several committees, including Education, By-Laws and Policy & Procedures, and the 40th Anniversary Committee. In addition, she serves on the MSLACA Board as Secretary and previously held the role of By-Laws and Policy & Procedures Director. She has also previously served on the MM...MACA Board, as President.

Outside of her professional work, Melissa is married and the proud mother of two daughters, who are Irish Twins. She is actively involved in her community, serving as Treasurer of her daughter's elementary school PTO and coaching little league soccer. In her free time, she enjoys watching St. Louis sports teams, including the Cardinals, Blues, Battlehawks, and City SC, as well as the Kansas City Chiefs. Melissa plans to continue her education in the future and aspires to one day serve as a Circuit Clerk.



# Membership Director

**Paula West**

**Warrensburg Municipal Court**

I have been the Court Administrator for the City of Warrensburg since 2024 and Assistant Court Clerk since 2022. I helped Warrensburg transition to Show Me Courts in 2021 working from my current job in Knob Noster. I began my career as Court Administrator in 2011 for the City of Knob Noster/LaMonte where I implemented our court into the 20th century bringing it from a manual court to JIS and then Show Me Courts.

I have been an active member of WACA (Western Association of Court Administration) since 2011 and have held the position of Director 3 and Secretary. I am currently serving my second term as Secretary. I received my CCA in 2016 and my MACCA in 2025 after serving on the scholarship committee for three years.

Beyond my career, I love playing golf and running. I love going on “adventures” with my friends and family. I have lived with my significant other (John) for 15 years and have a son (Nathan), daughter in law and my favorite Princess (Lynn, 7)

# Professional Development Director

**VACANT**



# Prosecutor Clerk Representative

## Marianne Warren Maryland Heights Municipal Court

Marianne Warren has dedicated decades of service to the judicial system in St. Louis County, building a career rooted in commitment, experience, and excellence.

She began her journey in 1985 as a court clerk in St. Louis County, where she developed a strong foundation in court operations and public service.

In 1993, Marianne joined the City of Maryland Heights, continuing her role as a court clerk and becoming a valued and trusted member of the municipal court team. Over the years, her knowledge, attention to detail, and dedication to the legal process have made her an integral part of the court's success.

Today, Marianne serves as the Prosecutor's Clerk for the City of Maryland Heights, where she plays a vital role in supporting prosecutorial functions and ensuring the efficient administration of justice. Her long-standing career reflects not only her professionalism and expertise, but also her unwavering commitment to serving her community.



# Region 2 Director

Angela Davis

Raymore Municipal Court

I have served as the Court Administrator for the City of Raymore since 2021, bringing nine years of experience in municipal court administration. I began my career with the City of Belton in 2017 as a Deputy Court Clerk, where I quickly developed a strong passion for the field. In 2021, I earned my Certified Court Administrator and my MACA Advanced Certified Court Administrator certification in 2024.

I am dedicated to supporting and mentoring others in the profession and am always willing to assist colleagues when needed. I have been an active member of the Western Association for Court Administration (WACA) since 2017, when I first joined the board in 2018. Throughout my involvement with WACA, I have held several leadership roles, including Director 4, Secretary, and currently serve as President and Region 2 Director.

Since joining the Missouri Association for Court Administration (MACA) Board in 2022, I have served as Historian and the Region 6 Director. I currently serve as Chair of the Automation and Technology Committee, where I led the development and launch of the organization's new website.

On a personal note, I have been married since 2008, and my husband and I have two sons. Much of my time outside of work is centered around my family, and I truly cherish the moments we share together. We especially enjoy outdoor activities such as camping, fishing, and riding ATVs, which give us the opportunity to unwind and enjoy quality time together.



# Region 2 Director

**Kalina Severo**

**Kansas City Court**

Kalina Severo, Records Manager for the Kansas City Municipal Court, is originally from Blue Springs, Missouri. She earned a Bachelor's degree in Criminal Justice from Kaplan University in 2011 and has worked at Municipal Court since 2013.

A member of MACA and WACA since 2018, Kalina has become increasingly active in both organizations. She earned her CCA in May 2025 and plans to pursue additional certifications.

Kalina currently serves on the MACA Automation and Technology Committee and is Secretary of the KCMD Safety Committee. She is also an Ambassador for the City of KCMO Charity Campaign and an active participant in the KCMD Employee Appreciation and DEI Committees. She remains involved in her court's ongoing SMC implementation and Records Policy revision.

Outside of the court, Kalina co-owns a media production business with her husband and enjoys spending time with him, her two daughters, stepson, and Dutch Shepherd, Noemi.

*Region 4*

**VACANT**

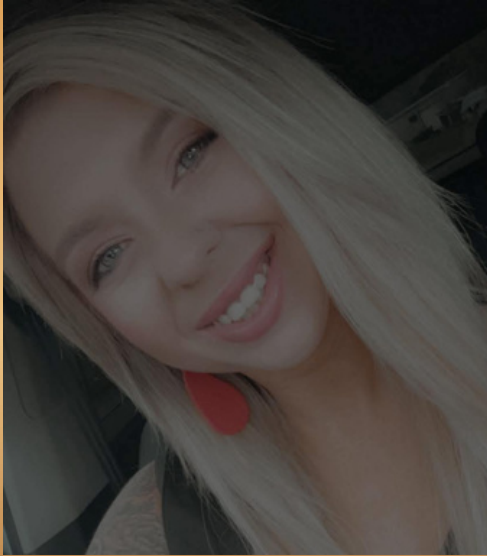


# Region 6 Director

**Sarah Collins**  
**Richmond Municipal Court**

Hi, I'm Sarah Collins, and I am running for Region 6 Director for MACA. I have served as the Court Administrator for the City of Richmond since 2022 and bring over 12 years of experience in the municipal court system. I am passionate about the dynamic nature of court work and am committed to supporting my fellow clerks. I earned my Certified Court Administrator (CCA) designation in 2025 and am grateful for the opportunities I've had to grow and serve in this profession. I believe my experience has prepared me to effectively serve Region 6.

Originally from Arizona, I moved to Missouri in 2010 with my husband. We are proud to call Missouri home and are raising our 7-year-old son here. Outside of work, I enjoy spending time with my boys—whether that's at the lake in the summer, at the racetrack watching them race, or relaxing together on snowy days



# Region 8 Director

## Chiara Ogle Pacific Municipal Court

Chiara Ogle is a dedicated court administrator, leader, and entrepreneur with a strong passion for public service and community engagement. With over four years of experience serving multiple courts, she currently serves as the Court Clerk for the Pacific Municipal Court.

Chiara is an active member of the National Association for Court Management (NACM) and the Missouri Association for Court Administration (MACA). Within MACA, she currently serves as her charter MM...MACA President and has currently held the role of Region 8 Director on the MACA Board for two years. She is actively involved in advancing the profession through committee work, serving on the Education and Scholarship Committee, 40th Anniversary, and as Chair of the Publications & Welcome Committee. Through these roles, she strives to support development, collaboration, and enhance resources for court professionals across Missouri.

Outside of her work in the judicial system, Chiara is also an entrepreneur and motorsports advocate. She owns an online boutique and is the founder of Lil Foxy Racing, where she competes in side-by-side racing while building partnerships and promoting the presence of women in the motorsports industry. She is also the host of the Lil Foxy Racing Podcast, a platform dedicated to highlighting young racers, women in motorsports, and the families who support the racing community.

This year, she will also celebrate an important professional milestone as she receives her Certified Court Administrator (CCA) certification, reflecting her ongoing commitment to growth, leadership, and excellence in the court administration field.

Proposed By-Law changes to be voted on at the Annual Conference:

## ARTICLE III: MEMBERSHIP

### D. Prosecutor Clerk

Any person serving as a clerk/assistant to the prosecuting attorney may become a member upon the payment of dues. Prosecutor clerk/assistant members shall be eligible to hold **any office on the Executive Board other than the Professional Development Director as the Prosecutor Clerk Representative.** Prosecutor clerk/assistant members shall be eligible to vote on association matters and shall be eligible to serve on committees.

### F. Membership Director

~~This is repetitive. The Membership Director shall be an elected position. The Director must be a regular member of the Association. The term of office shall be two (2) years, commencing at the close of the Annual Meeting at which they are elected and ending after two years at the close of the Annual Meeting.~~

The Membership Director will serve as Chair for the Membership Committee / Membership Drive Committee. It shall be the responsibility of the Membership Director to send membership statements to current members, final notices and membership certificates when applicable. The Membership Director will, with the assistance of the Membership Committee, conduct the annual membership drive in November. All documents, labels, rosters, membership phone directories, etc., will be maintained by the Director.

### G. Professional Development Director

The Professional Development Director will serve as Chair for the Education/ Professional Development Committee. The Director shall appoint an assistant co-chair for the Annual Education Conference held in the spring and an assistant co-chair for the Professional Development Education training held in the fall. It shall be the responsibility of the Professional Development Director to oversee the establishment of the agenda for the Annual Conference and the Professional Development Seminar within budgetary guidelines. The Director will serve as the Association liaison when working with OSCA, NACM, SJI, and other court-related associations when developing educational opportunities. **To be eligible to serve as the Professional Development Director, the member must have served a minimum of two (2) years on the Education Committee.**

### H. Prosecutor Clerk Representative

~~Repeated under terms. The Prosecutor Clerk Representative shall be an elected position of one clerk in the membership category of Prosecutor Clerk. The term of office shall be two (2) years, commencing at the close of the Annual Meeting at which they are elected, and ending after two years at the close of the Annual Meeting. The Prosecutor Clerk Representative will serve as chair for the Prosecutor Clerk Committee. It shall be the responsibility of the Prosecutor Clerk Representative to be informed of pertinent information regarding the organization and information concerning areas of prosecution and to relay any information/concerns from the Prosecutor Clerk Representative to the Executive Board or vice versa. This individual shall serve on the education committee.~~

~~Move to under terms. All officers shall be elected at the Annual Business Meeting of members held during the Annual Conference in the Spring. To be eligible to run for office, they must be an active member of the Association and have paid their annual dues by March 1<sup>st</sup> of the election year. To be eligible to run for the office of President-Elect, they~~

~~must have served at least one two (2) year term on the Executive Board as an officer or director. Their terms of office shall be two years, commencing at the close of the Annual Business Meeting at which they are elected, and ending after two years at the close of the Annual Business Meeting. The positions of President-Elect and Treasurer will run for office in odd number years. The positions of Secretary, Membership Director and Professional Development Director will run for office in even number years. Should a vacancy occur in any office except that of the President and the President-Elect, the Executive Board, by majority vote, shall appoint an active member to complete the un-expired term. Appointed Officers shall fill vacancies for the remainder of the term or until their successors have been elected. Should a vacancy occur in the office of President, President-Elect shall succeed to the Presidency, complete the unexpired term and be eligible for election to his/her own term as President.~~

## ARTICLE V: EXECUTIVE BOARD

### C. Terms:

All officers shall be elected at the Annual Business Meeting of members held during the Annual Conference in the Spring. To be eligible to run for office, they must be an active member of the Association and have paid their annual dues by March 1<sup>st</sup> of the election year. To be eligible to run for the office of President-Elect, they must have served at least one two (2) year term on the Executive Board as an officer or director. Their terms of office shall be two years, commencing at the close of the Annual Business Meeting at which they are elected, and ending after two years at the close of the Annual Business Meeting. The positions of President-Elect and Treasurer will run for office in odd-numbered years. The positions of Secretary, Membership Director and Professional Development Director will run for office in even-numbered years. Should a vacancy occur in any office except that of the President and the President-Elect, the Executive Board, by majority vote, shall appoint an active member to complete the ~~un-expired~~ unexpired term.

Appointed Officers shall fill vacancies for the remainder of the term or until their successors have been elected. Should a vacancy occur in the office of President, President-Elect shall succeed to the Presidency, complete the unexpired term and be eligible for election to his/her own term as President. After the first term of office after adoption of this section, Region Directors shall serve two (2) year terms. One half of the Region Directors shall be elected at each Annual Meeting. ~~Repetitive Odd numbered Region Directors will run for office in odd numbered years, even numbered Region Directors will run for office in even numbered years.~~ Region Directors shall take office immediately after the conclusion of the Annual Meeting at which they are elected. Each member of the Executive Board, excluding the President, President-Elect and Immediate Past President, may serve **two (2)** consecutive terms of office in the same position upon election of the membership, or by the appointment of the President to fill a vacant position.

## ARTICLE VI: MEETINGS

### C. Special Meetings

#### 1. President/Executive Board

A special meeting may be called by the President with the approval of the Executive Board. Notification of said meeting shall be mailed **and/or electronically submitted** to the membership to all members not less than 30 days in advance.

## 2. Membership

A special meeting may be called by the membership upon a petition signed by 25% of the members eligible to vote. This petition must be presented to the Executive Board not less than 45 days prior to said meeting. Notification of said meeting shall be mailed **and/or electronically submitted** to all members not less than 30 days in advance of meeting.

## ARTICLE VII: COMMITTEES

### A. Education

It shall be the responsibility of this committee to organize the Annual Conference in the Spring and the Professional Development Seminar in the Fall. The Professional Development Director will serve as the chair of this committee and will act as liaison for the Association with the conference site personnel.

#### 1. Hospitality- First Time Attendees Subcommittee

**This committee is under the direction and guidance of the Professional Development Director. The hospitality committee is responsible for social functions that will allow new members, or those attending conference for the first time, the opportunity to network with other members of MACA.**

### E. Certification & Continuing Education

~~The Certifications & Continuing Education Committee, shall be responsible for the planning and the development of the educational programs at the meetings of the Association as approved by the Executive Board. This committee shall be responsible for planning and the development of forms and programs for use in the courts of limited jurisdiction and keeping the Executive Board advised of any recommendations.~~

#### ~~2. Education Subcommittee A: Certification Committee~~

~~This committee shall consist of the **Committee Chair**, President, President-Elect, Professional Development Director and one member of ~~each~~ **the** Certifying University. It is their duty to review the applications for certification and to forward their recommendations to ~~the Director of the applicable~~ Certifying University. The Director will then make a final decision for approval of certification.~~

#### ~~3. Education Subcommittee B: Continuing Certification Committee~~

~~This committee shall consist of the President, the Professional Development Director, and one member of the Certifying University for the Certified Court Administrator program. It is their duty to~~ **This committee is also responsible for** reviewing the material maintenance hours submitted by the Certified Court Administrator (CCA) **members** to ensure that they have met the minimum requirements for maintaining their Certification.

#### ~~4. Education Subcommittee C: Advanced Certification Committee~~

~~This committee shall consist of the President, the Professional Development Director, and one member of the Certifying University for the Advanced Certified Court Administrator program. It is their duty to review the applications and material submitted by the Certified Court Administrator to ensure that they have met the minimum requirements of the Judicial Administration Program Noncredit Certificate Program.~~

### F. Finance **Financial Oversight** Committee

**The Financial Oversight Committee shall consist of the Treasurer, President, President-**

**Elect, and the Immediate Past President.** It shall be the responsibility of the **Finance Financial Oversight** Committee to oversee and review the financial obligations of the Association. ~~The Treasurer shall be a member of the finance committee, but not the chairperson. The Finance Committee shall be actively involved in the development of the budget.~~ The **Finance Financial Oversight** Committee shall make the arrangements, with the appointment from the President, for the annual financial review, which is to be done by a party outside the Association. Once the financial review is complete, the financial committee will make a written report of the results of the financial review for presentation to the Association. This committee shall be responsible for preparing an annual budget and presenting this budget, with approval of the Executive Board, to the membership of the Association on an annual basis.

#### **L. Social**

It shall be the responsibility of this committee to organize ~~any social functions or activities concerning the Annual Conference.~~ **the Social held at the Annual Conference in the Spring, as well as to select the recipient of the current year's civic project.**

~~5. Hospitality Committee: This committee is under the direction and guidance of the Social Committee Chair. The hospitality committee is responsible for social functions that will allow new members, or those attending conference for the first time, the opportunity to network with other members of MACA.~~

#### **N. Proecutor Clerk Representative**

It shall be the responsibility of this committee to research and present to its chair matters of education, administrative, and legal concerns **in the area of prosecution.**

## **CCA**

**Elizabeth Thomas**

**Jessica M. Askins**

**Chiara Jewel Ogle**

**Yolanda Cooksey**

**Kaci Toia**

**Kimberly Barnhouse**

**Darlene Jones**

**Karen Underwood**

**DeEdra Harden-Bates**

**Hiba AbuGhazala**

**Rosa Morales**

**Dawn Michelle Coonce**

**Rebecca A. Taylor**

**Vanessa Amparan**

**Megan Forbes**

**Mayra Pettit**

**Rosiliana Isaza**

**Mark W. Gordan Jr.**

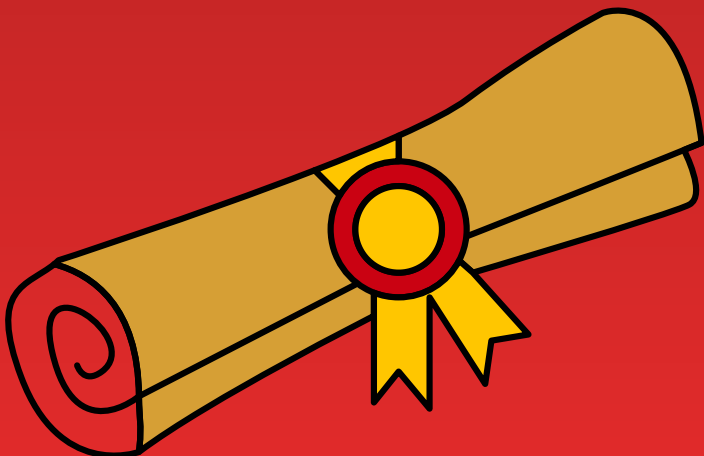
**Kimberly Sansegraw**

**Annie R. Glenn**

**Laura Hampton**

**Sonya Pitts**

**Charlotte Renee Hodson**



**Congratulations!**

## **CPC**

**Laurie C. Beeko**

**Tara J. Watson**

**Beth A. Stevens**

**Lacey Clinton**

**Amanda Taber**

**Beverly King**

## **ACCA**

**Melissa Allen**

## **MACCA**

**Jacquelyn Brown**

**April Bensinger**

**Lezlie J. Meyer**

**Nancy Jeffries**

**Theresa Mitchell**

**Jennifer E. LeBlanc**

# MONDAY NIGHT EVENTS!

## PRESIDENTIAL WELCOME

5:30 - 6:30

*Hors d'oeuvres will be served*

## REGIONAL BREAKOUTS

6:45 - 7:45



# WELCOME — COMMITTEE —

NEW CLERK / FIRST-TIME  
ATTENDEE ORIENTATION

**MONDAY**

**4:15 - 5:15 PM**

*Join Us!*

MEET & GREET • ORIENTATION INFORMATION • Q&A



# Laura's Little Bits of Comfort

Cancer affects the patient. Cancer affects the family. Cancer affects the caregiver.

A non-profit organization that puts together care packages for cancer patients going through treatment.

## What's in a Bag?

- Gum/Mints/Life Savers – These help with the taste of the medicine
- Tissues – Your nose will run and tears may fall when you're having a bad day... that's OKAY!
- Lip Balm – Your lips will get dry
- Crackers/Cookies – Food may not taste good
- Lotion – Wonderful for keeping hands soft after so much hand washing
- Hand Sanitizer/Wipes – To keep germs away
- Water Bottle – Drink lots of water, sometimes bottled tastes better
- Word Search Book/Cards
- Fuzzy socks
- Blankets
- Hats/gloves
- Jesus Calling - Devotions for Every Day of the Year- by Sarah Young

**These simple items bring a little bit of joy during a hard time in life—just as Laura intended.**

**MACA'S 2026 CIVIC PROJECT**



# **DONATE A** **BASKET**

***ALL PROCEEDS GO TO:  
LAURA'S LITTLE BITS  
OF COMFORT  
HELPING CANCER  
PATIENTS***



***QUESTIONS OR  
INTERESTED IN  
VOLUNTEERING?***

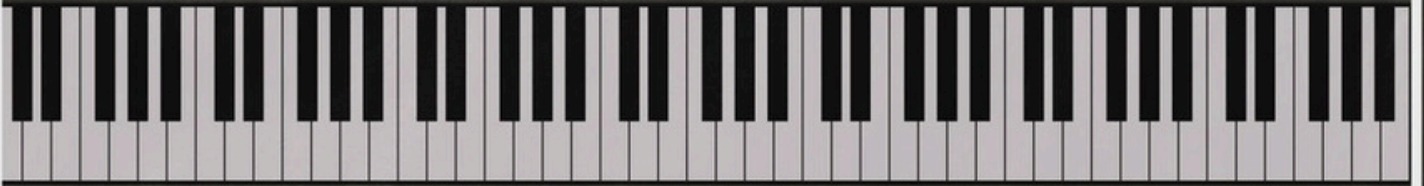
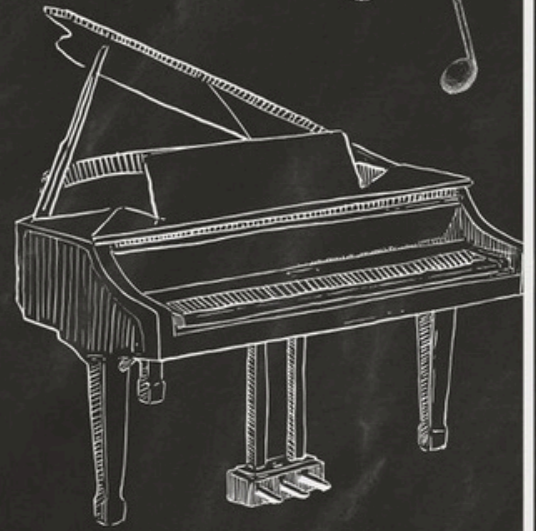
***CONTACT JADA TITTLE  
417-876-4821***



*You are  
invited*

# *Dueling Pianos*

MACA 2026 SOCIAL  
HOSTED BY REGION 6  
MAY 20<sup>TH</sup> 2026



PUT ON YOUR FORMAL BEST AND GET READY TO  
DANCE AND SING WITH  
SPIKE BLAKE AND HIS DUELING PIANOS

FORMAL ENCOURAGED BUT NOT REQUIRED

2026 CIVIC PROJECT





JOIN US FOR

**FALL CONFERENCE**

**OCTOBER 14-16**

AT

**INN AT GRAND GLAIZE**

**LAKE OF THE OZARKS**

